



# VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 877-4019

## VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

**Monday, May 6, 2024 – 6:30 p.m.**

**Village Hall, 105 E. Main Street, Twin Lakes, WI**

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. SWEARING IN OF POLICE CAPTAIN JACOB BAUER
5. PUBLIC COMMENTS AND QUESTIONS
6. PRESIDENT AND TRUSTEE REPORTS
  - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
    1. Discussion regarding a new Short Term Rental Application for 806 Maple St., Tyler Wiseman.
    2. Discussion regarding edits to the Community Room Rental Application.
    3. Discussion regarding an Alcohol Beverage Appointment of Agent for Lake Elizabeth Sand Bar LLC.
    4. Discussion regarding a loan application for an ambulance for \$220,000.
    5. Discussion regarding 2023 WI Act 73 Changes to Closing Hours for Retail Licensed Establishments during the Republican National Convention.
    6. Other?
  - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
    1. Other?
  - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
    1. Other?
  - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
    1. Other?
  - E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

1. Discussion regarding Resolution R2024-5-1 Declaring Certain Personal Property of the Village as Surplus.
2. Discussion regarding Resolution R2024-5-2 Declaring the Salary and Fringe Benefits for the Police Captain Position.
3. Update and discussion on EMS staffing at the Twin Lakes Fire & Rescue Department.
4. Other?

**F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

1. Discussion regarding three quotes for sanitary sewer rehabilitation.
2. Other?

**G. VILLAGE PRESIDENT HOWARD SKINNER**

1. Discussion regarding an Event Permit for a Trew Find Sidewalk Sales on June 16<sup>th</sup>, July 21<sup>st</sup>, and August 18<sup>th</sup>.
2. Discussion regarding an Event Permit for American Legion Craft and Vendor Fair on June 15<sup>th</sup> at Legion Park.
3. Discussion regarding creating an ATV/UTV Ordinance.
4. Other?

**7. ADJOURN**

**\*\*\*MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED\*\*\***

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

(b.) A.) 1.



# VILLAGE OF TWIN LAKES

105 East Main St. PO Box 1024 Twin Lakes, WI 53181  
Phone (262) 877-2858 Fax (262) 333-3286

## Short Term Rental Application

Licenses Expires on December 31st

New Application \$300       Renewal \$150

Application must be filled out completely and include the following items:

- Completed Village of Twin Lakes Short Term Rental Application with \$300 for a new application and \$150.00 for a renewal. Issued for a 1-year period, from January 1st to December 31st. No proration for partial year.
- State of Wisconsin Tourist Rooming House License as required by Wis. Stat. 66.1014(2)(d)2.a. issued by the Wisconsin Department of Agriculture, Trade, and Consumer Protection or agent thereof, Kenosha County Public Health. State of Wisconsin Seller's Permit issued by the Department of Revenue or AirBNB / VRBO Contract
- Floor Plan showing bedrooms, doors, fire exits and available parking (see example) Property
- Manager Agreement (if applicable)

Property Address: 806 Maple St. Parcel Number: 223-3155

Maximum Occupancy for premise: \_\_\_\_\_ Contracted with a 3rd Party?  Yes  No

(The total number of occupants licensed by the State of Wisconsin or two per bedroom plus two additional occupants, whichever is less)

(i.e. Airbnb/VRBO)  
Company Name: T.W. Heim Enterprises LLC

Property Owner Information	Property Manager Information
Name <u>Tyler Wiseman</u>	Name
Physical Address <u>W993 SKI Hill Dr.</u>	Physical Address
State, Zip <u>WI, 53105</u>	State Zip
Mailing Address <u>W993 SKI Hill Dr.</u>	Mailing Address
State, Zip <u>WI, 53105</u>	State Zip
Phone	Phone
Email -	Email

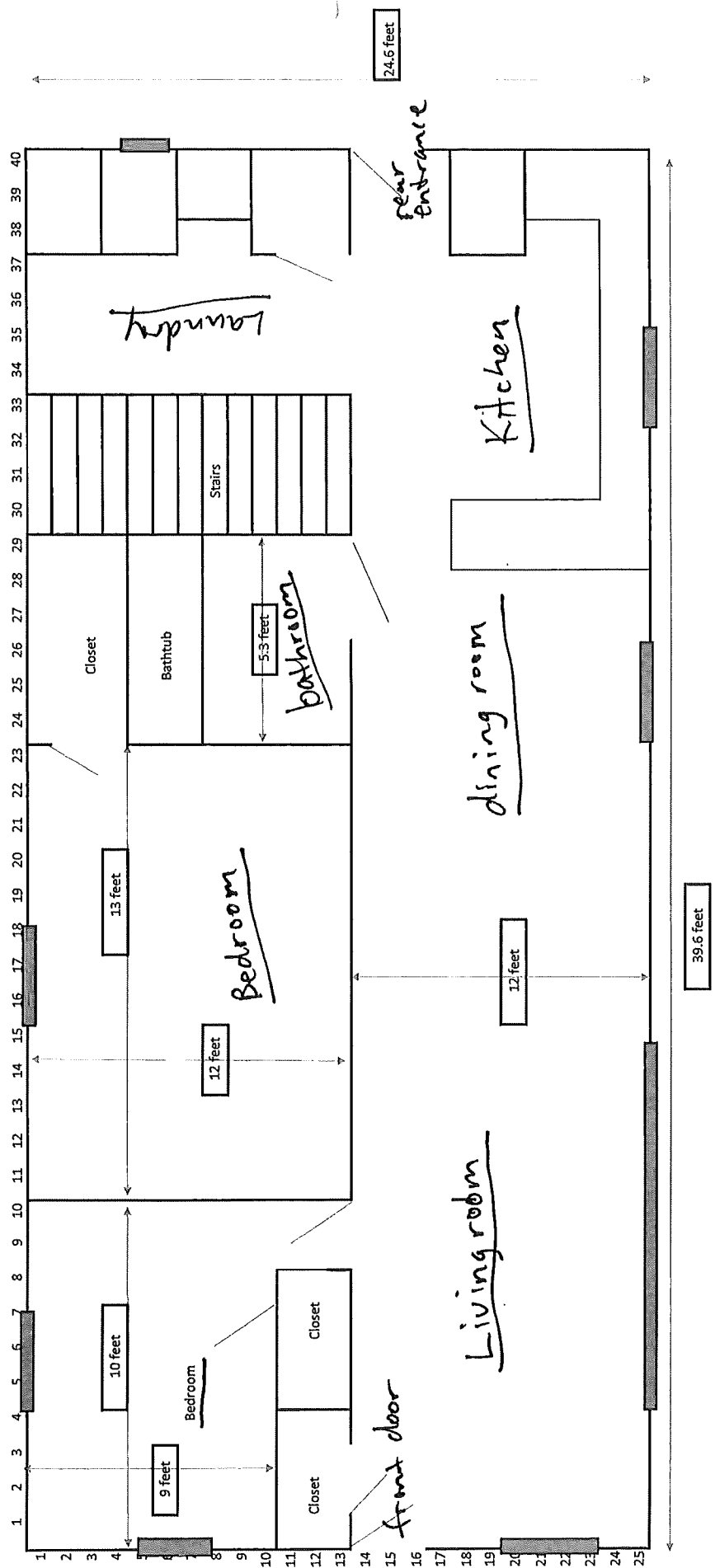
Is this property managed by a 3rd party corporate entity? If yes, attach property manager agreement.  Yes  No

I hereby certify that I have answered all the questions contained herein and know the same to be true and correct. I understand and shall comply with all provisions of Village of Twin Lakes Code Chapter 5.40, and I hereby certify the property meets those requirements. I understand and shall comply with all provisions of Village of Twin Lakes Code Chapter 5.20.120(e) stating no license shall be issued to any person who owes any taxes to the State of Wisconsin or owe any taxes, fines, or forfeitures to the Village. I understand and shall comply with the provision that the Village will conduct a Building Inspection and Fire Inspection. If the property were to fail the Building and/or Fire Inspections, I understand and shall comply with making any modifications the Building Inspector and Fire Inspector recommend along with a \$65 re-inspection fee. I understand and shall notify the Village within 24 hours should there be a change in contact information pursuant to Village of Twin Lakes Code Chapter 5.40.020(c)(9).

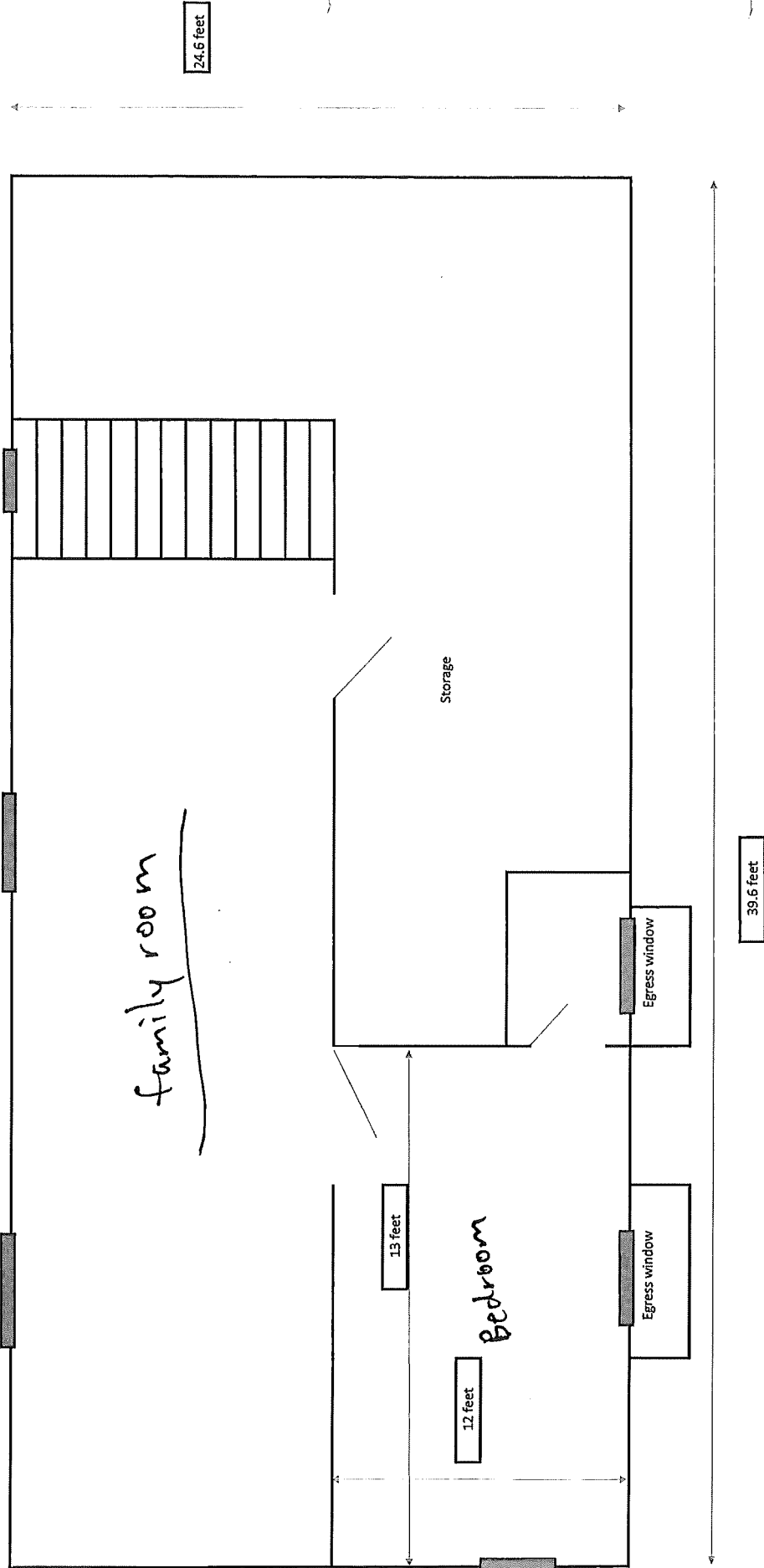
Owner Signature Tyler Wiseman

Date 3-15-2024

1st floor / main level



Basement/lower level



223-

3155

.09

90'

60' parking

parking



6.)A.)2.



# COMMUNITY CENTER RENTAL CONTRACT

Village of Twin Lakes

105 E. Main Street · Twin Lakes, WI 53181 (262)877-2858

**RESERVATION DATE:** \_\_\_\_\_ **EVENT:** \_\_\_\_\_

Renter's Name: \_\_\_\_\_ Organization Name: \_\_\_\_\_

Email: \_\_\_\_\_ Village Resident? Yes  No

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_ Alternate Contact Phone: \_\_\_\_\_

## RENTAL INFORMATION:

Type of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_ am / pm to \_\_\_\_\_ am / pm *(Include setup and cleanup time)*

Maximum # of Participants Expected: \_\_\_\_\_  Private Event  Open to the Public

**Community Center**  
**105 E. Main Street**

**Entrance on Lance Drive**  Civic Organizations: \$75 (Resident) \$150 (Non-Resident)  
(Civic Organizations defined as Homeowners Associations, Government Entity, Girl/Boy Scouts, 4H, American Legion, Lions Groups, Senior Association)

Security Deposit \$1,000 / per rental day

**TOTAL DUE: \$** \_\_\_\_\_

## NOTES:

\_\_\_\_\_  
\_\_\_\_\_

## PLEASE READ:

Any person or group wishing to reserve a Village facility must submit this completed contract form with appropriate fee and deposit to the Village Office. All reservations must be made 5 business days in advance of the event. Requests will be accepted on a first-come, first served basis, subject to space availability.

**CANCELLATION** — The full fee and deposit amounts will be refunded if the reserving party cancels the reservation not later than 14 days prior to the reservation date. Cancellations after 14 days prior to the reservation date will receive a refund of the full deposit and half the rental fee.

By signing below, I hereby acknowledge that I have completed the above information to the best of my knowledge, read the above information, received a copy of the Rental Rules, and will agree to all said rules and guidelines governing the use of the Village Community Center. The undersigned applicant further agrees on behalf of him or herself and all users of the Twin Lakes Community Center under the auspices of this application to indemnify and hold harmless and release the Village of Twin Lakes, its officers, elected officials, agents and insurers as and against any and all actions, demands, damages, causes of actions and claims of any kind or nature, including actual attorney's fees arising from, or in any way attributed to, in whole or in part, the granting of this application and/or the use of the Twin Lakes Community Center by the applicant or anyone participating in or involved with the event which is the subject of the application. Notwithstanding the foregoing, the applicant shall not be required to indemnify the Village against the Village's own negligent or intentional conduct. By signing this agreement, I/we acknowledge that I/we have read it, and the rules and guidelines in its entirety, have given its terms due consideration, understand said terms and understand that I/we are freely and voluntarily giving up certain rights. I/we further intend that this agreement shall be binding upon all of our heirs' successors and assigns.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY:

Date Reservation Made: \_\_\_\_\_ Staff Initials \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Deposit: \_\_\_\_\_ Deposit Returned: \_\_\_\_\_ Village Check # \_\_\_\_\_



## VILLAGE OF TWIN LAKES COMMUNITY CENTER RENTAL RULES & GUIDELINES

**RESERVATIONS:** Reservation request will be taken on a first come, first served basis, subject to space availability. Reservations can only be made 4 months prior to the event, and 5 business days in advance of event. The Village of Twin Lakes reserves the right to refuse any lease request at any time, and reserves the right to cancel a reservation at any time if the room is needed for Village business. Groups/users who utilize the facility on a regular basis are required to submit a new application each time. Applications will only be accepted with full payment of rental fee(s) and security deposit. The status order of a reservation is determined by the date of receipt by the Village of Twin Lakes of the signed application and payment, not the date of the initial inquiry. No telephone reservations will be accepted.

**HOURS:** The Village of Twin Lakes Community Center is available for rental between the hours of 8:30 am – 10:00 pm. Premises must be cleaned and vacated by 10:00 pm or the ending time stated on the contract. It is important to allow for set-up and clean-up time when deciding your hours of usage. Another rental may be scheduled before or after your rental period. Any renter accessing the facility prior to their reservation may be subject to loss of deposit and loss of rental privileges for a year.

**FEES:** Civic Organizations defined as Homeowners Associations, Girl/Boy Scouts, 4H, American Legion, Lions Groups, Senior Association: \$75 (Resident) \$150 (Non-Resident). The Village of Twin Lakes Community Center meeting room is available with tables (8 circle, 6 rectangle), 80 chairs, kitchen with microwave and refrigerator, restrooms, and off-street parking for groups up to a maximum of 150 people.

**CANCELLATIONS:** The full fee and deposit amounts will be refunded if the reserving party cancels the reservation no later than 14 days prior to the reservation date. Cancellations after 14 days prior to the reservation date will receive a refund of the full deposit and half the rental fee.

**KEYS:** The individual responsible for the rental will be issued a key to the Community Room entrance. Keys must be picked up from the Village of Twin Lakes Police Department (920 Lance Drive) the day of the event, and returned immediately after the event to the Police Department. The applicant must lock the doors after the event. If doors are left unlocked after the event, applicant will lose \$100 of their security deposit and be liable for any damage that may occur.

**SECURITY DEPOSIT:** A security deposit will be charged to all groups renting the facility for loss or damage to keys, equipment damage, contacting of Village staff during non-business hours, damage and/or clean-up costs. The deposit will be returned after the facility and/or equipment is inspected by Village staff and is found in good condition. The Village will refund the deposit amount within 30 days after the last day of the reservation provided the inspection passes successfully. Please advise Village Hall as soon as possible if there is any problem with the appliances, restrooms, tables, windows, etc. If the facility is damaged as a result of an event or rental, the cost for the labor and materials used for repair will be charged to the event renter.

Damage deposits are 100% refundable as long as all of the following conditions are met:

1. The facility (including outside) is left in a clean and orderly manner.
2. Use of the room does not exceed the scheduled time.
3. All tables, chairs, and equipment are accounted for and undamaged.
4. Additional staff time is not required as part of the rental.
5. Damage to the building has not occurred.
6. All rules/guidelines governing rental usage of the Village of Twin Lakes are met.

If these conditions are not met to the satisfaction of staff per these guidelines, an appropriate fee will be deducted from the damage deposit. If necessary, the Rental Applicant will be charged an additional fee to cover any additional costs. Rental Applicant shall be liable for any loss, damage, or injury sustained by virtue of the activity conducted.

**SET UP, CLEAN UP, & DAMAGE POLICY:** The renter is required to set up and take down all tables, chairs, and personal equipment. The facility is expected to be left in the same condition the renter found it. The renter will be held responsible and billed for any unnecessary clean up, losses, or damages above and beyond your deposit as well as be subject to loss of rental privileges for one year. The Village of Twin Lakes is not responsible for any equipment or other items left at the Community Center at any time. The renter is responsible for doing the following in regard to cleaning and closing the facility:

- Clean the inside of the building. Wipe down tables and chairs, sweep floor, remove decorations, clean bathroom and kitchen facilities, pick up garbage and empty garbage cans. All tables and chairs must be put back in the same place the renter found them.
- Clean outside of the building. Clean up any debris left around the building from your rental and remove all supplies, equipment or objects you brought with you.
- **All garbage from inside and outside of the shelter must be bagged and placed in receptacles. All excess garbage which doesn't fit in the provided receptacles must be removed from the premises. Use receptacles when available.**
- Recycling is mandatory. Please utilize the recycling containers for your plastic, glass, and aluminum only (no garbage). All recyclable material must be cleaned.



**INSURANCE:** Rentals open to the general public must provide a Certificate of Liability Insurance in the amount of \$2,000,000 naming the Village of Twin Lakes as an additional insured, prior to the scheduled event.

**KITCHEN:** The kitchen is to be used as a warming kitchen, and intended for catering and reheating only. Kitchen may not be used for the preparation of food. Kitchen includes: a large refrigerator with freezer, serving window, microwave, and counter top space with electrical outlets. It is the responsibility of the Rental Applicant to provide all cooking, serving, and eating dishes, utensils, and all other items not listed here. No one is allowed to store any items in the kitchen prior to or after the event. The Village of Twin Lakes is not responsible for any items left in the building at the conclusion of your event. It is the responsibility of the Rental Applicant to clean the kitchen at the conclusion of the rental.

**DECORATING INFORMATION:** All decorations must be put up and taken down without damaging walls, woodwork, floors, ceilings, windows or blinds. Nails, tape, tacks, staples, and screws are prohibited. No open flame devices are allowed, which includes candles, hurricane lamps, lanterns, chafin dish, etc. Dance wax or any other types of dancing compounds are not allowed. The renter must remove decorations immediately following the event.

**SMOKING/TOBACCO POLICY:** Smoking and the use of tobacco products or vaping is strictly prohibited inside and within 100 feet outside of the building at all times.

**ALCOHOLIC BEVERAGES:** Consumption, distribution and selling of alcoholic beverages is strictly prohibited on premises.

**PARTIES ELIGIBLE FOR RENTAL:** The Community Center may only be utilized by public non-profit groups, private non-profit groups, or governmental agencies. No Village facilities will be used by private individuals, businesses or corporations for money-making activities. No Village facilities will be used for political rallies, religious services, or fundraising activities.

**COMMERCIAL OR PROFIT-MAKING ACTIVITY:** Commercial or profit-making activities/programs are **not allowed except for 501(c)(3) organizations**. 501 (c)(3) organizations may charge an entry fee and conduct raffles. You may not sell products, solicit donations, sell tickets, or offer other money-making activities. Facilities may not be used or rented for personal profit or for private lessons. A permit holder shall use only those areas and facilities that are specifically reserved and so designated on the permit. There shall be no subleasing of facilities reserved by permit.

**TENTS, BOUNCE HOUSES, INFLATABLE:** Tents, bounce houses and inflatables are not allowed at the Community Center and are prohibited on Village property.

**ANIMALS:** Animals are NOT permitted inside the facility, except for certified service animals.

**AV EQUIPMENT:** Audio Visual equipment is NOT available.

**CONDUCT OF GROUP:** The Rental Applicant identified on the application as representing the organization/group, shall be responsible for the conduct and control of both patrons and participants at the event/activity, and must be present at the facility throughout the entire time of the activity or designate an alternate adult supervisor. The supervisor shall remain on site until all members of the group have left the facility. Children must be supervised at all times by an adult. Rental Applicant should keep a copy of the permit and fee receipt to verify reservation. Permits must be exhibited to any duly authorized person. It shall be the responsibility of the Rental Applicant to pay for all damages or loss that are a result of the improper use or supervision of the facility, equipment, buildings, or grounds in addition to the Security Deposit. If your event requires police intervention, all of your Security Deposit may be withheld and the event may be terminated.

**DISTURBANCE:** The Rental Applicant will be responsible for any charges incurred if the Village of Twin Lakes Police or Fire Department responds to the facility due to disturbances, and the event may be terminated. Permission to use Village facilities will be granted only where the function can be reasonably accommodated and such use will not unduly interfere with the rights of the general public, the prior use by others, or Village sponsored programs, and will not present a clear and present danger to public health and safety. Any permit granted may be revoked for misrepresentation in the application or violations of the terms and conditions of the permit, the ordinances, rules and regulations of the Village of Twin Lakes.

If, during the course of any rental, the Village of Twin Lakes deems that the activities of any participant or spectator have become abusive or destructive of Village or private property or have become adverse of the permitted intent, the Village of Twin Lakes Police Department reserves the right to immediately interrupt, terminate, or cancel that event as necessary, in the interests of public safety. In such cases, Rental Applicant waives any claims for damages or compensation.

**EXTERIOR DOORS:** All exterior doors, including patio door must remain closed (do not prop open).

**FIREARMS:** No firearms or dangerous weapons are allowed.

**PROBLEMS:** If any problems are experienced with your reserved facility on the weekend, or during non-office hours, call the Village of Twin Lakes Non-Emergency Police Department at (262)877-9056. In the event that Village staff time is utilized during non-business hours, you may be charged the hourly wage of the person responding to your call. You will not be charged if your call pertains to a building malfunction, key does not work properly, or other situation that is caused in part by an error of Village staff.

*Any deviation from the above rules may result in the renter forfeiting a portion or all of their security deposit, paying for damages, and/or loss of future renting privileges. The Village of Twin Lakes reserves the right to add, delete, or modify the rules and regulations regarding use of the Twin Lakes Community Center at any time.*

(6-) A.) 3.

Form  
AB-101

# Alcohol Beverage Appointment of Agent

Date  
4/23/2024

**Agent Type (check one)**

Original (no fee)       Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)  
LAKE ELIZABETH SAND BAR LLC

2. Business Trade Name or DBA  
SAND BAR & ISLAND GRILL

3. Entity Type (check one)  
 Limited Liability Company       Corporation       Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)  
 Municipal Retail License       State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.  
~~BY~~ FORMER AGENT RESIGNED

**Part B: Agent Information**

1. Last Name: Di CARLO      2. First Name: TAMSEN      3. M.I.: E

4. Email:      5. Phone: ---

6. Home Address: 223 WEST SPRING DRIVE

7. City: TWIN LAKES,      8. State: WI      9. Zip Code: 53181      10. Age: .

11. Drivers License/State ID Number:      12. Drivers License/State ID State of Issuance: .

**Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? .....  Yes     No  
Submit proof of completion.


2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? .....  Yes     No  
Submit a completed Form AB-100 with this form.

3. Have you been a Wisconsin resident for at least 90 continuous days? .....  Yes     No  
See instructions for exceptions.

Continued →

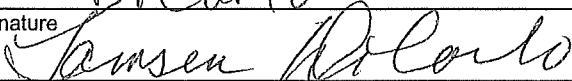
**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

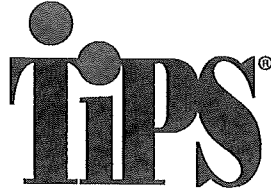
Last Name <b>DiCARLO</b>		First Name <b>CARLO</b>		M.I. <b>A</b>
Title <b>MANAGING MEMBER</b>	Email		Phone	
Signature 			Date <b>4-23-24</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>DiCarlo</b>		First Name <b>Tansen</b>		M.I. <b>E.</b>
Signature 			Date <b>4-23-24</b>	

Paid \$10 ck 4/25/24



# CERTIFICATE OF COMPLETION

This certifies that

Tamsen Elizabeth DiCarlo

is awarded this certificate for

**TIPS Wisconsin On-Premise Alcohol Server Training**

Hours  
4.00

Completion Date  
04/24/2024

Expiration Date  
04/24/2026

Certificate #  
000033380276

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | GetTIPS.com

(CUT HERE)

(CUT HERE)



(6.A.)4.)

101 E. Wilson Street  
2<sup>nd</sup> Floor  
PO Box 8943  
Madison, WI 53708-8943

(608) 266-1370 INFORMATION  
(608) 266-0034 LOANS  
(608) 267-2787 FAX  
bcpl.wisconsin.gov

Thomas P. German, *Executive Secretary*

April 25, 2024

Ms. Sabrina Waswo  
Village of Twin Lakes  
Po Box 1024  
Twin Lakes, WI 53181

ID# 05605963

Dear Ms. Waswo:

Thank you for requesting a loan application from the BCPL State Trust Fund Loan Program. Your application is attached, along with associated forms and directions. Please look through these documents and call us with any questions.

Please check your application to confirm the correct amount, rate, term, and purpose of the loan. The application interest rate should correspond to the current interest rates for BCPL General Obligation Trust Fund loans:

**General Obligation Loan Rates:**

2 Years	6.00%
3 – 5 Years	6.00%
6 – 10 Years	6.00%
11 – 20 Years	6.00%

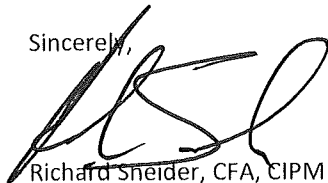
Your interest rate is now locked at the above level for 60 days. To maintain that interest rate lock and prevent the possibility of needing to re-start the loan process from the beginning, BCPL needs to receive a properly completed loan application within 60 days from the date of this letter.

Following approval of the Application and Borrowing Resolution by your Board, the application must be completed and returned to BCPL along with the meeting minutes and the Anticipated Schedule of Disbursements. To provide enough time for internal reviews, loan processing, and assembling of our Board agenda materials, completed documents must be received a minimum of eight (8) calendar days before the next BCPL board meeting. The BCPL Board meets the first and third Tuesdays of each month.

BCPL requests that all Borrowers provide digital photographs of the projects that we finance (if applicable). We use these photos for promotional materials regarding the BCPL State Trust Fund Loan Program. Please remember to email a few high-resolution digital photographs, and be sure to include photographer credit information. We thank you in advance.

If you have questions regarding any of the documentation required by BCPL, the application process or the status of your application, please call me at 608-266-0034 or email me at [richard.sneider@wisconsin.gov](mailto:richard.sneider@wisconsin.gov).

Sincerely,



Richard Sneider, CFA, CIPM  
Chief Investment Officer

Enclosures: 1) Application Form – Village 20 Year Maximum  
2) Checklist for Application Review  
3) Anticipated Schedule of Disbursements

121.doc

6.)A.)S.



**Pruitt, Ekes & Geary, S.C.**

Timothy J. Pruitt  
Elaine Sutton Ekes  
Christopher A. Geary  
Rebecca J. Shepro

Office Administrator:  
Eileen M. Zaffiro

245 Main Street, Suite 404, Racine, WI 53403 Phone: 262-456-1216 Facsimile: 262-456-2086 www.peglawfirm.com

**MEMORANDUM**

TO: The Village of Twin Lakes  
FROM: Atty. Rebecca J. Shepro, Associate Attorney, Pruitt, Ekes & Geary, S.C.  
DATE: April 23, 2024  
RE: 2023 WI Act 73 Changes to Closing Hours for Retail Licensed Establishments During the Republican National Convention Held in Milwaukee.

In December of 2023, the state adopted 2023 Wisconsin Act 73, which, among other provisions, extended the closing hours of any Class B Beer, Class B Liquor, and Class C Wine premises and any producer’s full-service retail outlets in a Southeast Wisconsin municipality while the Republican National Convention (“RNC”) is occurring in Milwaukee. The provisions that extended closing hours became effective on December 8, 2023. Per the Act, “‘Southeast Wisconsin municipality’ means a municipality any part of which is located within Kenosha, Racine, Walworth, Rock, Milwaukee, Waukesha, Jefferson, Dane, Ozaukee, Washington, Dodge, Columbia, Sheboygan, or Fond du Lac County.”

Under current law, Class B Beer, Class B Liquor, and Class C wine retail licensed premises follow the general closing times by closing the establishment between the hours of 2:00 a.m. and 6:00 a.m. Monday – Friday and between 2:30 a.m. and 6:00 a.m. Saturday and Sunday. *See*, Wis. Stat. §§ 125.32(3)(a), 125.68(4)(c), 125.29(8)(a), 125.51(5)(a), and 125.53(4)(a).

Act 73 extends the closing hours during which retailers located in a “Southeast Wisconsin municipality” must close during the RNC in Milwaukee – July 15<sup>th</sup> through July 18<sup>th</sup> of 2024. Specifically, from the first day of the convention until the day after the convention’s last day, (1) any Class “B” beer, “Class B” liquor, or “Class B” wine-only retail licensed premises; or (2) any producer’s full-service retail outlet located in a Southeast Wisconsin municipality must be closed between the hours of 4:00 a.m. and 6:00 a.m.

The municipalities have some power to exempt all retail establishments and full-service retail outlets within their jurisdiction or certain classes of establishments from the extended hours under the Act.

Under the Act, a Southeast Wisconsin municipality may adopt an ordinance to opt-out of these extended hours for all retail entities located within the municipality.

Additionally, a municipality may choose to designate “any licensee holding a license issued by the southeast Wisconsin municipality ... as ineligible or disqualified for the extended closing hour specified in [the Act]” and the Act tasks the municipality with creating a process to designate those license holders. To my knowledge, no Wisconsin municipalities have created a process to designate a license as ineligible for the extended closing hours under the Act and this route appears to be unpopular. However, seeing as these extended closing hours are part of a larger property right, a permissible process would have to include an appeals provision, standards for the designation, and a hearing at minimum. If this route is chosen, it is recommended that the Village designates ineligible “classes” of businesses (i.e. gas stations, clubs, etc.) and not by picking and choosing ineligible businesses within a certain “class” (i.e. one bar is ineligible for the extended closing time but all other bars in the municipality may remain open). It is more difficult to permissibly apply standards for exclusion to one specific business and not other similarly situated businesses than it is to apply standards for exclusion to an entire group of similarly situated businesses.

**It is PEG’s recommendation that, if the Village does not wish for its Class B Beer, Class B Liquor, Class C wine and producer’s full-service retail outlets to remain open until 4:00 a.m. during the RNC, the Village should consider opting out of the extended closing hours for all retail establishments within the jurisdiction of the Village via ordinance, or (2) creating a process by which the Village designates certain classes of establishments as ineligible for the extended closing hours and that such a process contain the minimum standards set forth above to comply with due process requirements and will exempt “classes” of establishments and not specific establishments within a “class.”**

For your reference, the language of 2023 Wisconsin Act 73 (4)(a) – (d) is below:

“(4) RETAIL CLOSING HOUR EXCEPTION FOR 2024 NATIONAL POLITICAL CONVENTION.

(a) In this subsection:

1. "Convention period" means the period beginning on the first day of a national political convention held in Milwaukee in the summer of 2024 until the day after the convention's last day.

2. "Municipality" has the meaning given in s. 125.02 (11).

3. "Southeast Wisconsin municipality" means a municipality any part of which is located within Kenosha, Racine, Walworth, Rock, Milwaukee, Waukesha, Jefferson, Dane, Ozaukee, Washington, Dodge, Columbia, Sheboygan, or Fond du Lac County.

(b)

1. Notwithstanding s. 125.32 (3) (a), but subject to subds. 2. and 3., during the convention period, the closing hours for premises operating under a Class "B" license issued by a southeast Wisconsin municipality shall be between 4 a.m. and 6 a.m.

2. A southeast Wisconsin municipality may establish a process to designate, and may so designate, any licensee holding a license issued by the southeast Wisconsin municipality and to which subd. 1. would otherwise apply as ineligible or disqualified for the extended closing hour specified in subd. 1.

3. Notwithstanding s. 125.32 (3) (d), a southeast Wisconsin municipality may, by ordinance adopted after the effective date of this subdivision, opt out of subd. 1. and retain during the convention period the closing hours specified in s. 125.32 (3) (a).

(c)

1. Notwithstanding s. 125.68 (4) (c) 1., but subject to subds. 2. and 3., during the convention period, the closing hours for premises operating under a "Class B" or "Class C" license issued by a southeast Wisconsin municipality shall be between 4 a.m. and 6 a.m.

2. A southeast Wisconsin municipality may establish a process to designate, and may so designate, any licensee holding a license issued by the southeast Wisconsin municipality and to which subd. 1. would otherwise apply as ineligible or disqualified for the extended closing hour specified in subd.



3. Notwithstanding s. 125.68 (4) (c) 5., a southeast Wisconsin municipality may, by ordinance adopted after the effective date of this subdivision, opt out of subd. 1. and retain during the convention period the closing hours specified in s. 125.68 (4) (c) 1.

(d)

1. Notwithstanding ss. 125.29 (8) (a), 125.52 (5) (a), and 125.53 (4) (a), but subject to subds. 2. and 3., during the convention period, the closing hours for a full-service retail outlet under s. 125.29 (7), 125.52 (4), or 125.53 (3), and the on-premises sales hours on brewery premises, manufacturing or rectifying premises, and winery premises, operating in a southeast Wisconsin municipality shall be between 4 a.m. and 6 a.m.

2. A southeast Wisconsin municipality may establish a process to designate, and may so designate, premises in the municipality of any permittee under s. 125.29, 125.52, or 125.53 to which subd. 1. would otherwise apply as ineligible or disqualified for the extended closing hour specified in subd. 1.

3. A southeast Wisconsin municipality may, by ordinance adopted after the effective date of this subdivision, opt out of subd. 1. and retain during the convention period the closing hours specified in ss. 125.29 (8) (a), 125.52 (5) (a), and 125.53 (4) (a), as unaffected by par. (b).”

6.) E.) 1.

VILLAGE OF TWIN LAKES

RESOLUTION NO. R2024-5-1

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY OF THE VILLAGE OF TWIN LAKES AS SURPLUS AND AUTHORIZING ITS AUCTION OR DISPOSAL

WHEREAS, the Village of Twin Lakes has reviewed its various items of personal property and has found certain items to be surplus, unused, obsolete, or otherwise not necessary for governmental functions, and

WHEREAS, the Village Board wishes to declare these items as surplus and direct that the items be sold at public auction or other public sales or otherwise disposed.

NOW THEREFORE BE IT RESOLVED, by the Village Board of Trustees for the Village of Twin Lakes as follows:

SECTION ONE: The following items are hereby declared surplus and their disposal at public sale or auction or by other means as directed.

- Paramount Lat pull-down machine
- Curl Barl -no brand
- Miscellaneous gym equipment parts
- Powerline Body Building Gear Peck Deck Machine
- ICARIAN bicep/tricep machine
- Everlast Medicine Ball
- Linex Pull Up/Ab Machine
- Paramount Tricep pullover machine
- Paramount Peck Deck
- Weight Tree with Miscellaneous barbell weights
- Dumbbells (50s,35s,25s)

SECTION TWO: This resolution of the Village Board of Trustees of the Village of Twin Lakes shall take effect immediately upon its proper execution, posting and publishing in accordance with State law.

Dated this 20<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Sabrina Waswo  
Village Clerk

\_\_\_\_\_  
Howard K Skinner  
Village President

Members Voting:  
\_\_\_\_\_ Aye  
\_\_\_\_\_ Nay  
\_\_\_\_\_ Absent  
\_\_\_\_\_ Abstained

**RESOLUTION R2024-5-2  
DECLARING THE SALARY AND FRINGE BENEFITS  
FOR THE POLICE CAPTAIN POSITION**

Be it resolved, the Village Board of Twin Lakes adopts the following:

The wages, salaries and fringe benefits of the Police Captain position in the Village of Twin Lakes shall be set forth in this Resolution. The administration of wages and benefits shall be subject to procedures established by the Chief. To the extent not in conflict with this Resolution or Departmental procedures, Village policies set forth in the Employee Handbook shall apply.

**This agreement supersedes and replaces any other employment agreements between the Village of Twin Lakes and the Police Captain.**

**WAGES AND SALARY**

The salary range for the Captain position should remain a minimum of 15% above the patrol pay rate based on 2080 hours worked per year and be as set forth in the Village of Twin Lakes Wage Schedule.

The Captain position is salaried, exempt.

After successfully completing one year of active employment as a probationary period and upon recommendation by the Chief of Police, the employee shall advance to the next step on the Village of Twin Lakes Wage Schedule. Each year following, upon recommendation by the Chief of Police, the employee shall advance to the next step on the Village of Twin Lakes Wage Schedule, if applicable.

**WORKWEEK/WORKYEAR**

The normal workweek schedule shall be Monday through Friday 8:00 a.m. until 4:00 p.m. unless duties dictate a move to different hours. Occasional night shifts, weekend shifts, and shifts during special events and holidays will be required and assigned by the Chief of Police. The annual work year shall consist of two thousand eighty (2,080) hours.

**PROBATION**

Newly appointed Police Captain shall serve a twelve (12) month probationary period.

**TRADES**

Captain may trade shifts with themselves provided the Chief is notified of the requested change and is approved by the Chief of Police.

## RESIDENCY

It is a condition of employment that all full-time employees shall reside within thirty-five (35) miles as the crow flies from the Police Department in all directions, including Illinois. Employment will cease when residency ceases.

## BENEFITS

Captains shall receive the following additional benefits:

**1. HOLIDAYS:** The holiday schedule consists of eleven full holidays. These holidays are as follows: New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve.

In the event the salaried, exempt employee works a regular shift on one of the above holidays established by the Village of Twin Lakes, the employee will be entitled to a floating holiday to be taken within the current fiscal year and at no time will the floating holidays be carried into the next fiscal year. Any unused floating holidays not taken by the employee by the end of the fiscal year shall be forfeited.

**2. VACATION:** Each full-time employee shall receive an earned vacation leave, with pay, from their last anniversary date or adjusted anniversary date of hire, plus any applicable years of service credited under the lateral transfer agreement, as follows:

- A. After one (1) year of service – 10 work days.
- B. After seven (7) years of service – 15 work days.
- C. After thirteen (13) years of service – twenty (20) work days.
- D. After eighteen (18) years of service – twenty-five (25) days

Vacation shall be scheduled by seniority pursuant to procedures established by the Chief. Vacation should be taken after the year in which it is earned and may be carried over to the ensuing year only if approved in advance by the Chief. Vacation time carried over must be utilized by the subsequent May 31 or by forfeit.

**3. ADMINISTRATIVE DAYS:** Full-time employees will be eligible for up to five (5) administrative days annually upon advance notice and approval by the Chief. These days are non-cumulative and if not used in the calendar year, days will be forfeit.

**4. UNIFORM ALLOWANCE:** A clothing allowance of \$800.00 per year for full-time Captains shall commence one year from the initial uniform issue.

If while in the line of duty a Captain's uniform is ripped, torn or otherwise rendered unserviceable, said uniform shall be replaced at the expense of the Village, upon the approval of the Chief of Police and the accompaniment of a written report as to the circumstances leading to the incident. Employees suffering damage to personal items while in the line of duty shall be

reimbursed up to one hundred dollars (\$100.00), per item provided said damage is not caused by negligence or carelessness.

Employees who leave Village employment prior to completion of probation shall return all uniforms and equipment provided by the Village.

Employees who terminate their employment shall have their clothing allowance pro-rated.

**5. EDUCATION INCENTIVE:** Full time employees holding degrees in police related fields shall be compensated as follows:

*Bachelor's Degree or Higher:* Additional fifteen hundred (\$1,500.00) per year.

Payments to employees under this section shall be paid in a lump sum at the end of the year, or prorated if an employee terminates employment before the end of the year. Employees shall be paid Education Incentive for only one (1) degree of their highest achievement.

Full-time employees that receive training and maintain certification in emergency medical services shall be compensated as follows:

EMT	\$750 per year
EMT-I	\$1,500 per year

This incentive shall be in addition to any other education incentives in this section. Employees shall be paid education incentive for only one (1) certification of their highest achievement.

Recognition of degrees and certifications shall be at the discretion of the Police Committee.

Payment to employees under these sections shall be paid in a lump sum at the end of the year, or prorated if any employee terminates employment or loses certification before the end of the year.

**6. WISCONSIN RETIREMENT SYSTEM:** Captains shall be covered by the Wisconsin Retirement System. The Village shall match the cost of payments into the system for Twin Lakes Police Officers for all eligible Captains hired prior to January 1, 2012. All exempt employees hired on or after January 1, 2012 that are or become eligible for coverage by the Wisconsin Retirement System shall be required to pay the employee share, as determined by the Wisconsin Retirement System, of the required payment to the system via a direct payroll deduction.

**7. HEALTH INSURANCE FOR RETIREES:** Retiring full-time Captains who retire at age fifty-three (53) with fifteen (15) years of service to the Village, the Village shall pay fifty percent (50%) of the cost of the single premium until the employee is eligible for Medicare. For full-time employees who retire at age fifty-three (53) with twenty (20) years of service to the Village, the Village will pay 100% of the single premium until the employee is eligible for Medicare. Retired employees shall be allowed to maintain the coverage that they had on the last day of their employment with retirees paying all costs not covered above.

**8. EDUCATION REQUIREMENT:** All Captains are required to have a Bachelor's Degree from an accredited institution. Internal candidates without a Bachelor's Degree will have five (5) years from the date of promotion to earn a Bachelor's Degree and must document, at least

twice each year, regular progress toward obtaining that degree to the Chief of Police. Failure to earn a Bachelor's Degree will result in demotion of Captain back to Officer, if qualified.

**9. SENIORITY:** Captain shall have rank seniority strictly based on their promotion date.

**10. DROP BACK CLAUSE:** If the Employee returns to the bargaining unit, he/she shall have his/her departmental seniority for all time worked in the Village of Twin Lakes Police Department based on the full-time hire date.

**PASSED AND ADOPTED** by the Board of the Village of Twin Lakes on this 20th day of May 2024

\_\_\_\_\_

Chief of Police

\_\_\_\_\_

Date

\_\_\_\_\_

Village Clerk

\_\_\_\_\_

Date

\_\_\_\_\_

Village President

\_\_\_\_\_

Date

Members Voting:

\_\_\_\_\_

Aye

\_\_\_\_\_

Nay

\_\_\_\_\_

Absent

\_\_\_\_\_

Abstained

6.F.1.



3600 Kewaunee Road  
Green Bay, WI 54311  
Phone: (920) 863-3663  
Fax: (920) 863-3662

# Quotation

Quote Number  
22823

Quote Date  
Feb 1, 2024

### Quoted to:

VILLAGE OF TWIN LAKES  
901 Gatewood Dr  
Twin Lakes, WI 53181

Page  
1

Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
REVISED TO TWIN LAKES SUMMARY	.			
SANITARY SEWER REHAB BASED ON 2023 INSPECTIONS	.			
MOBILIZATION/DEMOBILIZATION - JET VAC	L SUM	1.00	1,200.000	1,200.00
MOBILIZATION/DEMOBILIZATION - TV UNIT, LATERAL CLEANING EQUIP. AND LINING EQUIPMENT	L SUM	1.00	1,175.000	1,175.00
MOBILIZATION/DEMOBILIZATION - GROUT UNIT	L SUM	1.00	1,200.000	1,200.00
MOBILIZATION/DEMOBILIZATION - ROBOTIC CUTTER	L SUM	1.00	925.000	925.00
SETUP 2 / BURDEN AVE / MH 163 TO 162 / FRACTURE AND CRACK - 155.4' AND 189.5'	.			
8" X 4' POINT REPAIR AT 155.4'	EACH	1.00	2,275.000	2,275.00
REINSTATE LATER AT 155.7'	EACH	1.00	375.000	375.00
8" X 4' CIPP POINT REPAIR AT 189.5'	EACH	1.00	2,275.000	2,275.00
SETUP 51 / ROOSEVELT RD / MH 240 TO 239	.			
8" X 4' CIPP POINT REPAIR AT 255' / FRACTURE	EACH	1.00	2,275.000	2,275.00

Please notify Great Lakes within 30 days if the quotation is accepted and the above prices will be honored. This acknowledgment will enable us to schedule your work more efficiently. If prevailing wages apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount(s) to this quote.

Subtotal	Continued
Sales Tax	Continued
Total	Continued



3600 Kewaunee Road  
 Green Bay, WI 54311  
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VILLAGE OF TWIN LAKES  
 901 Gatewood Dr  
 Twin Lakes, WI 53181

Page  
2

Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
SETUP 57 / LINCOLN DR / MH 265 TO MH 266	.			
REMOVE MINERAL DEPOSITS AT 319'	L SUM	1.00	575.000	575.00
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL JOINT AT 319' - AS WELL AS CRACK IF POSSIBLE	EACH	1.00	225.000	225.00
SETUP 58 / LINCOLN DR / MH 265 TO 264	.			
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL JOINT AT 106'	EACH	1.00	225.000	225.00
SETUP 59 / LINCOLN DR / MH 261 TO 264	.			
REMOVE DEPOSITS FROM 70.8', 109.6', 143',	EACH	3.00	150.000	450.00
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL 70.8, 109.6, 143' AND 172'	EACH	4.00	195.000	780.00
SETUP 72 / N LAKE AVE / MH 215A TO 214	.			
8" X 4' CIPP POINT REPAIR AT 270'	EACH	1.00	1,950.000	1,950.00
SETUP 96 / PARK AVE / MH 184 TO 183	.			
8"X4' CIPP POINT REPAIR AT 98' / FRACTURE	EACH	1.00	2,275.000	2,275.00
8" X 4' CIPP POINT REPAIR / BROKEN PIPE AT 221.8'	EACH	1.00	2,300.000	2,300.00

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Subtotal	Continued
Sales Tax	Continued
<b>Total</b>	Continued





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VILLAGE OF TWIN LAKES  
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Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
REINSTATE LATERAL	EACH	1.00	375.000	375.00
SETUP 100 / HUNT AVE / MH 197 TO 184	.			
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL JOINT AT 17' WITH DICHLOBENIL	EACH	1.00	195.000	195.00
8"X6' CIPP POINT REPAIR / PIPE FRACTURED AND DISPLACED AT 367' / NOT RESPONSIBLE SHOULD PIPE COLLAPSE DURING LINER INSTALLATION	EACH	1.00	2,650.000	2,650.00
REINSTATE DROP PIPE	EACH	1.00	395.000	395.00
SETUP 118 / EASEMENT KENNEDY DR TO GATEWOOD / MH 235 TO 234 / 12" PIPE	.			
CUT BACK DEPOSITS	L SUM	1.00	375.000	375.00
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL CRACK AT 71.5'	EACH	1.00	300.000	300.00
SETUP 122 / EASEMENT - KENNEDY DR TO GATEWOOD DR / MH 233A TO 36 / 12" PIPE	.			
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL HOLE AT 56.7' IF POSSIBLE / DEFECT IS UNDER WATER AND CAN NOT BE SEEN	EACH	1.00	300.000	300.00
DE-WATER WHILE GROUTING	L SUM	1.00	450.000	450.00

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Subtotal	Continued
Sales Tax	Continued
<b>Total</b>	Continued



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Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
SETUP 129 / HUNT AVE / MH 193 TO MH 192 8" X 4' CIPP POINT REPAIR AT 3.5'	EACH	1.00	2,275.000	2,275.00
SETUP 135 / SCHOOL ST / MH 198 TO 183 8" X 4' CIPP POINT REPAIR / FRACTURE AT 109'	EACH	1.00	2,275.000	2,275.00
SETUP 137 / BURLINGTON AVE / MH 207 TO MH 206 8" X 4' CIPP POINT REPAIR AT 324'	EACH	1.00	1,950.000	1,950.00
SETUP 140 / STRICKLAND AVE / MH 211 TO 204A 8" X 4' CIPP POINT REPAIR OVER CRACKS AT 48.3', 107, AND 158.9' REINSTATE LATERALS	EACH EACH	3.00 3.00	2,275.000 375.000	6,825.00 1,125.00
SETUP 150 / MAIN ST / MH 170 TO 171 REMOVE TAR AT 4', 18', 30', 38', 50', 66', 75', & 79'	L SUM	1.00	350.000	350.00
8" X 4' CIPP POINT REPAIR AT 116'	EACH	1.00	2,300.000	2,300.00
REINSTATE LATERAL AT 116'	EACH	1.00	375.000	375.00

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Subtotal	Continued
Sales Tax	Continued
Total	Continued



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Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
SETUP 151 / MAIN ST / MH 170 TO 169	.			
8"X4' CIPP POINT REPAIR AT 237', 264', AND 323' (NOT RESPONSIBLE FOR PIPE COLLAPSING DURING INSTALLATION)	EACH	3.00	2,275.000	6,825.00
REINSTATE 3 LATERALS	EACH	3.00	375.000	1,125.00
SETUP 173 / GATEWOOD DR / MH 125 TO 40 / 15" PIPE	.			
GROUT UNIT SETUP	EACH	1.00	495.000	495.00
SEAL 15" JOINT AT 263'	EACH	1.00	195.000	195.00
SETUP 180 / MAIN ST / MH 168 TO 167A	.			
REMOVE TAR AT 291' & 377'	L SUM	1.00	350.000	350.00
8"X4' CIPP POINT REPAIR AT 212' (NOT RESPONSIBLE FOR PIPE COLLAPSING DURING INSTALLATION)	EACH	1.00	2,300.000	2,300.00
REINSTATE LATERAL	EACH	1.00	375.000	375.00
SETUP 181 / MAIN ST / MH 206 TO 205	.			
8" X 4' CIPP POINT REPAIR AT BROKEN PIPE - 99'	EACH	1.00	2,300.000	2,300.00
REINSTATE LATERAL AT 99'	EACH	1.00	375.000	375.00

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Subtotal	Continued
Sales Tax	Continued
<b>Total</b>	Continued



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 901 Gatewood Dr  
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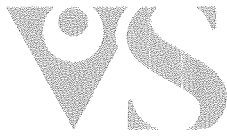
Page  
6

Quote Good Thru	Payment Terms	Sales Rep
3/2/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
PRICE TO BYPASS FORCE MAIN WILL HAVE TO BE DISCUSSED.				
SETUP 189 / MAIN ST / MH 160 TO 159				
CUT TAR AT 272' AND 293'	L SUM	1.00	350.000	350.00
8" X 4' CIPP POINT REPAIR AT 208'	EACH	1.00	2,300.000	2,300.00
REINSTATE LATERAL	EACH	1.00	375.000	375.00
SETUP 206 / LAKEVIEW AVE / MH 153 TO 130				
REMOVE DEPOSITS AT 17'	EACH	1.00	375.000	375.00
GROUT UNIT SETUP 8" PIPE	EACH	1.00	495.000	495.00
SEAL JOINT AT 17'	EACH	1.00	195.000	195.00

Please notify Great Lakes within 30 days if the quotation is accepted and the above prices will be honored.  
 This acknowledgment will enable us to schedule your work more efficiently.  
 If prevailing wages apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount(s) to this quote.

Subtotal	64,395.00
Sales Tax	
<b>Total</b>	<b>64,395.00</b>



**Visu-Sewer**  
Inspect. Maintain. Rehabilitate.

## Proposal

To: Greg Richter  
Village of Twin Lakes  
901 Gatewood Drive  
Twin Lakes, WI 53181  
262-877-3404

From: Mike Olsen  
Visu Sewer, LLC.  
W230 N4855 Betker Dr.  
Pewaukee, WI 53072  
262-695-2340

**Date:** 4/15/2024

**Project:** Sectional Sewer CIPP Installation

Visu-Sewer is pleased to provide the following quotation for Sectional Sewer CIPP Installation:

Install twenty (20) 8" sectional liners in thirteen (13) separate sanitary sewer lines and one (1) 14" sectional liner for Village of Twin Lakes. Project includes one (1) pass with a jet for light cleaning prior to sectional liner installations. If needed, removal of obstructions (e.g., roots, deposits, protruding laterals, etc.) will be completed at a T&M rate of \$420.00 per hour. If needed, grouting to stop active leaks, and heavy cleaning with a vactor will be quoted separately.

**Price:**

**\$2,675.00 per 8" sectional liner**  
(Minimum of twenty (20) sectional liners.)

**\$4,210.00 per 14" sectional liner**  
(Minimum of 1 sectional liner)

Above prices include reinstatement of 12 sewer lateral connections and assumes the pipe sections can be lined in their current condition. If it is determined that the damaged pipe cannot be lined, mobilization and/ or setup time will be incurred at a T&M rate of \$420.00/hour. Bypass pumping is not included.

Village of Twin Lakes will need to provide drivable access to all manholes, water from nearby hydrants without charge, a dump site for captured debris and traffic control beyond cones and signs. If you have any questions, please do not hesitate to call us at 800-876-8478.

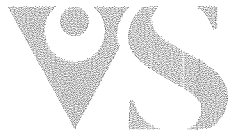
All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days. Note: If there is a collapse of the host pipe during installation of the CIPP, Visu-Sewer, LLC. will not be held liable for any costs associated with sewer excavation and replacement.

## Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer, LLC. is authorized to do the work as specified.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

[www.visu-sewer.com](http://www.visu-sewer.com)



**Visu-Sewer**  
Inspect. Maintain. Rehabilitate.

## Proposal

To: Greg Richter  
Village of Twin Lakes  
901 Gatewood Drive  
Twin Lakes, WI 53181  
262-877-3404

From: Mike Olsen  
Visu Sewer, LLC.  
W230 N4855 Betker Dr.  
Pewaukee, WI 53072  
262-695-2340

**Date:** 4/15/2024

**Project:** Sewer Joint Grouting

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Visu-Sewer is pleased to provide the following quotation for Sewer Joint Grouting:

Injection grouting of eleven (11) joints in 8 separate pipe sections in the Village of Twin Lakes. Visu-Sewer will provide all labor, equipment, and material to complete this project. Price assumes that the grout packer can traverse each pipe section. If needed, removal of obstructions (e.g., roots, protruding laterals, mineral deposits, etc.) will be completed at the below T&M rates:

**Time and Material Rates:**

**Street Access – Labor: \$320.00 per hour (Port to Port)**

(Estimate of (+/-) 15 hours)

**Material: \$12.00 per gallon of AV-100**

(Estimate of (+/-) 30 gallons)

**Easement Access – Labor: \$420.00 per hour (Port to Port)**

(Estimate of (+/-) 4 hours)

**Material: \$12.00 per gallon of AV-100**

(Estimate of (+/-) 5 gallons)

**NOTE:** By executing this agreement, you agree to pay for the actual material volume used and time spent for mobilization and time on site to complete the project at the hourly rates above.

The Village of Twin Lakes will need to provide drivable equipment access to all manholes, water from nearby hydrants (without charge), a dump site for captured debris, and traffic control beyond cones and signs. Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call us at 800-876-8478.

---

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tomado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, LLC. is authorized to do the work as specified.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

[www.visu-sewer.com](http://www.visu-sewer.com)

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI - VIRGINIA - OHIO



Formerly Northern Pipe, Inc.

2094 County Road QQ  
 Green Bay, WI 54311  
 Phone (920) 655-8049  
 atierney@aqualisco.com  
 www.aqualisco.com

# Quote

Date	Quote #
2/27/2024	1557

Village of Twin Lakes  
 PO Box 1024  
 108 East Main Street  
 Twin Lakes, WI 53181

Quote Good Thru	Payment Terms	Sales Rep		
	Net 30	AWT		
Description	Unit of Measure	Quantity	Unit Price	Total
<b>Village of Twin Lakes - 2024 Sewer Repairs</b>				
Mobilization and Demob of Equipment and Crew	Lump Sum	1	4,275.00	4,275.00
Burden St. MH163 to MH162 - install 4' x 8" spot repair at 155'	Each	1	2,400.00	2,400.00
Burden St. MH163 to MH162 - install 4' x 8" spot repair and reinstate lateral at 191'	Each	1	2,850.00	2,850.00
Roosevelt Rd. MH240 to MH239 - install 4' x 8" spot repair at 255'	Each	1	2,400.00	2,400.00
Lincoln Dr. MH265 to MH266 - grout leaking joint at 319'	Each	1	970.00	970.00
Lincoln Dr. MH265 to MH264 - grout leaking joint at 106'	Each	1	970.00	970.00
Lincoln Dr. MH261 to MH264 - grout leaks at 71', 110', 143' & 172'	Lump Sum	1	1,320.00	1,320.00
N. Lake Dr. MH215A to MH214 - robotic cut intruding taps at 154' & 238', install 4' x 8" spot repair at 270'	Lump Sum	1	2,850.00	2,850.00
Park Ave. MH184 to MH183 - install 4' x 8" spot repair at 98'	Each	1	2,400.00	2,400.00

Please notify Aqualis within thirty days if the quotation is accepted. All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. If prevailing wage apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount (s) to this quote.

<b>Total</b>
--------------



Formerly Northern Pipe, Inc.

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 Green Bay, WI 54311  
 Phone (920) 655-8049  
 atierney@aqualisco.com  
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# Quote

Date	Quote #
2/27/2024	1557

Village of Twin Lakes  
 PO Box 1024  
 108 East Main Street  
 Twin Lakes, WI 53181

Quote Good Thru	Payment Terms		Sales Rep	
	Net 30		AWT	
Description	Unit of Measure	Quantity	Unit Price	Total
Park Ave. MH184 to MH183 - install 4' x 8" spot repair and reinstate lateral at 222'	Each	1	2,850.00	2,850.00
Hunt Ave. MH197 to MH184 - grout leak at 17'	Each	1	970.00	970.00
Hunt Ave. MH197 to MH184 - install 12' x 8" repair and reinstate drop pipe at 167' to 179'	Each	1	7,500.00	7,500.00
Easement Kennedy Dr. to Gatewood Dr. MH235 to MH234 - grout leak at 73' (12")	Each	1	970.00	970.00
Easement Kennedy Dr. to Gatewood Dr. MH233A to MH36 - grout leak at 57' (12") - may require plugging or bypass pumping - subject to price increase	Each	1	970.00	970.00
Hunt Ave. MH193 to MH192 - root cut entire line, install 4' x 8" spot repair at 3.5'	Lump Sum	1	2,685.00	2,685.00
W. School St. MH198 to MH183 - root cut entire line, install 4' x 8" spot repair at 109'	Lump Sum	1	2,685.00	2,685.00
Burlington Ave. MH207 to MH206 - install 4' x 8" spot repair at 324'	Each	1	2,400.00	2,400.00
Strickland Ave. MH211 to MH204A - install 4' x 8" spot repairs and reinstate laterals at 48', 107' & 159'	Each	3	2,800.00	8,400.00

Please notify Aqualis within thirty days if the quotation is accepted. All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. If prevailing wage apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount (s) to this quote.

<b>Total</b>
--------------





Formerly Northern Pipe, Inc.

2094 County Road QQ  
 Green Bay, WI 54311  
 Phone (920) 655-8049  
 atierney@aqualisco.com  
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# Quote

Date	Quote #
2/27/2024	1557

Village of Twin Lakes  
 PO Box 1024  
 108 East Main Street  
 Twin Lakes, WI 53181

Quote Good Thru	Payment Terms		Sales Rep	
	Net 30		AWT	
Description	Unit of Measure	Quantity	Unit Price	Total
Main St. MH170 to MH171 - install 4' x 8" spot repair and reinstate lateral at 116'	Each	1	2,850.00	2,850.00
Main St. MH170 to MH169 - install 4' x 8" spot repairs and reinstate laterals at 237', 264' & 323'	Each	3	2,800.00	8,400.00
Gatewood Dr. MH125 to MH40 - grout leaking joint at 263' (14")	Each	1	970.00	970.00
Main St. MH168 to MH167A - install 4' x 8" spot repair and reinstate lateral at 212'	Each	1	2,850.00	2,850.00
Main St. MH206 to MH205 - install 4' x 8" spot repair and reinstate lateral at 99'	Each	1	2,850.00	2,850.00
Main St. MH160 to MH159 - install 4' x 8" spot repair and reinstate lateral at 208'	Each	1	2,850.00	2,850.00
Lakeview Ave. MH153 to MH130 - deposit cut line, grout leaking joint at 17'	Each	1	1,365.00	1,365.00
Price includes set-ups and grout.				
Project is slated for 2024 completion.				
Customer is responsible for supplying water and dumpsite.				
If approved, please sign and return.				

Please notify Aqualis within thirty days if the quotation is accepted. All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. If prevailing wage apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount (s) to this quote.

<b>Total</b>	<b>\$72,000.00</b>
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# VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 8 WEEKS prior to the proposed event date for approval.

## Section I- APPLICANT INFORMATION

Name of Applicant a tree find

Name of Event Organizer/Producer Cindy Tobin

Production Company/Organization \_\_\_\_\_ FEIN # \_\_\_\_\_

Street Address 336 E. main street

City Twin Lakes State WI Zip code 53181

E-mail Address atreefind@gmail.com

Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

For-Profit or  Non-Profit Organization 501(c) \_\_\_\_\_ EIN # (Tax Exempt Number) 456-1031204962-02

\*All non-profits must present a copy of their current Tax ID - EIN#

## Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Sidewalk Sales Sundays

Date(s) of Event ~~May 14th~~, June 16th, ~~August 18th~~ July 21st, August 18th

Location(s) of Event sidewalks in front of main street store fronts

Start Time for Event 10:00am a.m./p.m. End Time for Event 3:00pm a.m./p.m.

Event Chair/Contact Person Cindy Tobin Phone \_\_\_\_\_

Day of Event Contact Name Cindy Tobin Phone \_\_\_\_\_

Is the event open to the public?  Yes  No

Will you charge an admission fee?  Yes  No

Estimated Attendance Number 100?

Description of Event Business in Twin Lake will set up tables to sell or promote



**Section III- STREET USE**

Check if this section does not apply

**Description of portion(s) of road(s) to be used**

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

\_\_\_\_\_

\_\_\_\_\_

Will any parking stalls be used or blocked during the event?  Yes  No

Dates of Use \_\_\_\_\_

Total Number of Parking Stalls Requested and Location \_\_\_\_\_

Description of Signage to be used during event \_\_\_\_\_

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

- Electricity;** Explain \_\_\_\_\_
- Traffic Control;** Explain \_\_\_\_\_
- Police Services;** Explain \_\_\_\_\_
- Fire/EMS Services;** Explain \_\_\_\_\_
- Other;** Explain \_\_\_\_\_

Scout House, Lance, Central, West Side Park Reservation Fee		# of Parks	# of Days	Applicable Fee
Security Deposit	\$100.00 x	_____	=	_____
Non-Profit or Resident	\$75.00 x	_____	x _____ =	_____
Non-Resident	\$150.00 x	_____	x _____ =	_____
<b>Millennium Park Reservation Fee</b>			<b># of Days</b>	
Security Deposit	\$100.00			_____
Non-Profit or Resident	\$50.00		x _____ =	_____
Non-Resident	\$100.00		x _____ =	_____
<b>Block Party/Street Closure</b>				
Security Deposit	\$100.00			_____
			<b>TOTAL</b>	_____

**Note:** The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

**LIABILITY INSURANCE REQUIREMENT**

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES \_\_\_\_\_ NO \_\_\_\_\_

Applicant Signature Cindy Tobin Date \_\_\_\_\_

**VILLAGE OF TWIN LAKES STAFF USE ONLY**

Date Filed with Clerk 4/23/2024 Amount Paid & Receipt # \_\_\_\_\_

- Checklist  Map of Event or Site Plans  Insurance  
 Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

DPW Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

Fire Chief Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

COW Meeting Date \_\_\_\_\_ Board Meeting Date \_\_\_\_\_ Permit Number \_\_\_\_\_



# VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 8 WEEKS prior to the proposed event date for approval.

## Section I- APPLICANT INFORMATION

Name of Applicant American Legion Auxillary - Twin Lakes

Name of Event Organizer/Producer Christine Martin

Production Company/Organization \_\_\_\_\_ FEIN # 39-6077073

Street Address 989 Legion Dr.

City Twin Lakes State WI Zip code 53181

E-mail Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell Phone Ca

For-Profit or  Non-Profit Organization 501(c) \_\_\_\_\_ EIN # (Tax Exempt Number) 39-6077073

\*All non-profits must present a copy of their current Tax ID - EIN#

## Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Craft & Vendor Fair

Date(s) of Event June 15, 2024

Location(s) of Event America Legion Post + Legion Park Area

Start Time for Event 8:00 a.m./p.m. End Time for Event 3:00 a.m./p.m.

Event Chair/Contact Person Christine Martin Phone \_\_\_\_\_

Day of Event Contact Name Christine Martin Phone \_\_\_\_\_

Is the event open to the public?  Yes  No

Will you charge an admission fee?  Yes  No

Estimated Attendance Number 150

Description of Event  
Craft + vendor fair featuring approximately 30 vendors

**PERMIT REQUESTED**

**Parade Permit - No Charge**

**Block Parties:** Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

**Park Reservation:** All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

Select Park:     Lance Park and Amphitheater     Scout House     Central Park  
                   West Side Park                                    Millennium Park Pavilion     Legion Park

Describe Restroom facilities available to all participants \_\_\_\_\_

Will you be setting up a tent?             Yes  No            \*A Fire Inspection is required per NFPA Code 25.2\*  
*If yes, list the location, size, Rental Company, and proof of completion of locates.*

Will there be any animals?             Yes  No  
*If yes, what type and how many* \_\_\_\_\_

Will there be live performances, loud speakers or a DJ?     Yes  No  
*If yes, what type and hours* \_\_\_\_\_

Description of plan for handling refuse collection and after-event clean-up  
will use our american legion dumpster

Description of plan for providing event security (if applicable)  
N/A

Will there be fireworks or pyrotechnics at your event?             Yes  No  
*If yes, please attach a fireworks display permit or application.*

Will your event include the sale of beer and/or wine?             Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.*

Will you or any other vendors be selling food or merchandise?     Yes     No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*  
NOT AVAILABLE AT THIS TIME - POSSIBLY SOME VENDORS

Do you intend to use the available picnic tables and benches in the location?  Yes     No

**Section III- STREET USE**

Check if this section does not apply

**Description of portion(s) of road(s) to be used**

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

\_\_\_\_\_

\_\_\_\_\_

Will any parking stalls be used or blocked during the event?  Yes  No

Dates of Use \_\_\_\_\_

Total Number of Parking Stalls Requested and Location \_\_\_\_\_

Description of Signage to be used during event \_\_\_\_\_

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

- Electricity; Explain \_\_\_\_\_
- Traffic Control; Explain \_\_\_\_\_
- Police Services; Explain \_\_\_\_\_
- Fire/EMS Services; Explain \_\_\_\_\_
- Other; Explain \_\_\_\_\_

Scout House, Lance, Central, West Side Park		# of Parks	# of Days	Applicable Fee
<b>Reservation Fee</b>				
Security Deposit	\$100.00	x _____	=	_____
Non-Profit or Resident	\$75.00	x _____	=	_____
Non-Resident	\$150.00	x _____	=	_____
 <b>Millennium Park Reservation Fee</b>				
			<b># of Days</b>	
Security Deposit	\$100.00			_____
Non-Profit or Resident	\$50.00		x _____	= _____
Non-Resident	\$100.00		x _____	= _____
 <b>Block Party/Street Closure</b>				
Security Deposit	\$100.00			_____
<b>TOTAL</b>				_____

**Note:** The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.



**LIABILITY INSURANCE REQUIREMENT**

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES  NO

Applicant Signature *[Signature]* Date 4-11-2024

**VILLAGE OF TWIN LAKES STAFF USE ONLY**

Date Filed with Clerk \_\_\_\_\_ Amount Paid & Receipt # \_\_\_\_\_

Checklist  Map of Event or Site Plans  Insurance on file

N/A Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

DPW Signature 4/18/24 Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

Fire Chief Signature 4/17/24 Date \_\_\_\_\_

Approved  Denied Notes \_\_\_\_\_

COW Meeting Date \_\_\_\_\_ Board Meeting Date \_\_\_\_\_ Permit Number P2024-0036

LEGION PARK

vendors / parking

vendors / parking

**Ordinance 2024.03-79**

**CHAPTER [ ]**

**AN ORDINANCE TO DESIGNATE ALL VILLAGE  
ROADS IN THE VILLAGE OF SALEM LAKES AS  
ATVS/UTV ROUTES**

- [ ] .01 Purpose
- [ ] .02 Statutory Authority
- [ ] .03 Definitions
- [ ] .04 Adoption of Statutory Provisions
- [ ] .05 ATV/UTV Routes and Hours Of Operation
- [ ] .06 Route Signs
- [ ] .07 Requirements For Use Of Routes
- [ ] .08 Enforcement
- [ ] .09 Penalties
- [ ] .10 Severability
- [ ] .11 Route Maintenance
- [ ] .12 Effective Date

**[ ] .01 PURPOSE**

The purpose of this Ordinance is to establish all-terrain vehicle (ATV) and utility-terrain vehicle (UTV) routes on all Village of Salem Lakes roads and streets and to regulate the operation of ATV/UTVs within the Village of Salem Lakes. Following due consideration of the recreational value of ATV and UTV use in the Village, including but not limited to outdoor enjoyment, sight-seeing, and the connection of trail opportunities and weighed against possible dangers of such ATV and UTV use to the public health, safety and welfare, such as liability aspects, the risk of injury over the terrain involved, maintenance of roads and right-of-ways and the relationship between ATV and UTV use with vehicular or pedestrian traffic and traffic density on Village roads, this Ordinance has been created for regulating ATV's and UTV's use upon Village roads and the designation of such roads. The establishment of the designated routes discussed below is for the recreational and economic value to the ATV/UTV public and the Village of Salem Lakes makes no warranty expressed or implied that the routes, crossings, or trails are safe for the operation of these vehicles.

## **[ ] .02 STATUTORY AUTHORITY**

The Village Board of the Village of Salem Lakes has the specific authority to adopt this Ordinance pursuant to Wis. Stat. §§ 23.33 (8)(b) and 23.33(11). Adoption of this Ordinance shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law, or order that pertains to the subject matter addressed under this section.

## **[ ] .03 DEFINITIONS**

For purposes of this Ordinance, the statutory provisions establishing definitions and regulations with respect to ATVs and UTVs, as found in Wis. Stats. chs. 23, 340 to 348, and 350 and Wis. Admin. Code ch. NR 64, All-Terrain Vehicles, as well as any future amendments, revisions or modifications thereto, are hereby adopted and incorporated herein by reference, including but not limited to, the definition of ATV and UTV.

## **[ ] .04 ADOPTION OF STATUTORY PROVISIONS**

These ATV/UTV regulations are created pursuant to Village authority by Wis. Stat. § 23.33(8)(b). This Ordinance is intended to facilitate the implementation of Wis. Stat. § 23.33(8) and Wis. Stat. § 23.33(11). To the extent necessary to accomplish this, Wis. Stat. § 23.33, and any future amendments or revisions thereto, is hereby adopted by reference as part of this Ordinance. Additionally, this Ordinance incorporates and adopts the provisions of Wisconsin Administrative Code NR 64. In the event that any provision of this Ordinance is inconsistent, or conflicts with that statute and/or administrative code, the statute and administrative code shall govern, and not this Ordinance. Any act required to be performed or prohibited by any regulation incorporated herein by reference is required or prohibited by this Ordinance.

## **[ ] .05 ATV/UTV ROUTES AND HOURS OF OPERATION**

The provisions of this Ordinance shall apply to all Village maintained roadways and streets in the Village of Salem Lakes, Kenosha County.

Routes designated for ATV/UTV use shall be established and approved by the Village Board. All ATV/UTV routes may be reviewed annually by the Village Board in order to consider the continued value, efficacy, safety and need for the ATV routes, all pursuant to and in accordance with the intent of this ordinance.

The routes designated as an "ATV/UTV Vehicle Route" designated by this Ordinance shall be as follows: **All roadways and streets maintained by the Village of Salem Lakes.**

The Village Board shall have the authority to modify or suspend ATV/UTV operation on any road, route or segment thereof for up to ninety (90) days due to hazard, construction, emergency conditions, road damage, or any other issue deemed appropriate for public safety including abuse and misuse. The Village of Salem Lakes Board shall also have the authority to designate for up to ninety (90) days alternate routes for any of the above authorized roadways that might be so closed.

ATV/UTVs may operate year around, between the hours of 5:00 a.m. and 11:00 p.m.

#### **[ 1.06 ROUTE SIGNS**

Routes shall be marked with ATV/UTV route signs in accordance with Wisconsin Administrative Code section 64.12(7)(c) and Wis. Stat. § 23.33(8)(e).

No person may erect, obscure, deface, damage or remove any official designated route sign without written authorization from the Village of Salem Lakes Board.

#### **[ 1.07 REQUIREMENTS FOR USE OF ROUTES**

In addition to the provisions of Wis. Stat. § 23.33, the following limitations apply on all areas designated as an ATV/UTV Vehicle Route:

- a. ATVs/UTVs shall not be operated at a speed greater than 35 MPH, nor above any lesser speed where posted at a lower limit.
- b. ATVs/UTVs shall be operated single file on the extreme right side of the roadway or paved surface.
- c. ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.
- d. ATVs/UTVs may not be operated on a designated ATV/UTV Vehicle Route without fully functional headlights, taillights, and brake lights.
- e. Operators and passengers of all ATVs/UTVs shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules related to the operation of ATVs/UTVs, including but not limited to, Section 23.33 Wisconsin Statutes and Wisconsin Administrative Code NR 64.
- f. SAFETY CERTIFICATE AND INSURANCE. Every person who operates an ATV/UTV on a Village designated ATV/UTV Vehicle

Route shall have in his or her immediate possession a valid safety certificate as required by Section 23.33(5)(b). Every person who operates an ATV/UTV on a Village designated ATV/UTV Vehicle Route, and every ATV/UTV operated on a Village designated ATV/UTV Vehicle Route shall carry general liability insurance or other insurance consistent with Wisconsin State Law for the operation of an ATV/UTV and have proof of insurance.

#### **[ ] .08 ENFORCEMENT**

The provisions of this Ordinance shall be enforced by the Kenosha County Sheriff's Department or such other law enforcement officers as may be authorized by the Village of Salem Lakes or as set forth in Wis. Stat. § 23.33(12), and such enforcement may include the issuance of a citation under Wis. Stat. § 66.0113.

#### **[ ] .09 PENALTIES**

All penalties found in Wis. Stat. 23.33(13)(a) are adopted by reference.

#### **[ ] .10 SEVERABILITY**

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration and shall not affect the validity of any other provisions, sections, or portions of the ordinance, which shall remain in full force and effect. Any other Ordinances whose terms conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

#### **[ ] .11 ROUTE MAINTENANCE**

The designation of Village streets as ATV/UTV routes does not impose upon the Village a greater duty of care or responsibility for maintenance of those streets. Operators of ATV/UTVs on Village streets assume all the usual and normal risks of riding that vehicle. The Village accepts no liability for the operation of ATV/UTVs on any Village streets under this Ordinance.

[ ].12 EFFECTIVE DATE

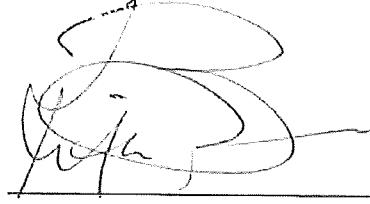
This Ordinance becomes effective upon passage and publication.

Adopted this 4<sup>th</sup> day of March 2024.

Attest:



Eileene Anderson, Interim Clerk



Rita Bucur, President

Voted Aye 5  
Voted Nay 1  
Abstain —  
Absent 1

**VILLAGE OF WALWORTH  
WALWORTH COUNTY, WISCONSIN**

**Ordinance 2022-2**

**AN ORDINANCE REPEALING AND AMENDING SECTION 10-4-1,  
UTILITY TERRAIN VEHICLES ROUTES AND REGULATING THE  
OPERATION OF UTILITY TERRAIN VEHICLES, OF THE VILLAGE OF  
WALWORTH CODE OF ORDINANCES**

**WHEREAS**, the Village Board does intend by this Ordinance to make certain amendments to the Village of Walworth Municipal Code.

**NOW, THEREFORE**, the Village Board of the Village of Walworth, Walworth County, Wisconsin, do ordain and adopt as follows:

**SECTION 1:**

To repeal and amend Section 10-4-1, Utility Terrain Vehicles Routes and Regulating the Operation of Utility Terrain Vehicles, as follows:

**“(a) Intent**

The Village of Walworth, Walworth County adopts the following Utility Terrain Vehicle (UTV) routes for the operation of Utility Terrain Vehicles (UTV) upon the streets and roadways listed in section (c).

Following due consideration of the recreational value to street and roadway opportunities and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, this route(s) has been created.

**(b) Statutory Authority**

This route is created pursuant to village authority under section 1.1.01 as authorized by 23.33 (8) (b), Wis. Stats.

The applicable provisions of 23.33(3), 23.33(3g), 23.33(4), 23.33(6), 23.33(13); Wis Admin Code § NR64 (All-Terrain Vehicles); and Wis. Stats. § 346 (Rules of the Road) are hereby adopted by reference and made part of this Code as to the regulation of UTV operation. Any future amendments, revisions, or modifications of these statutes are intended to be incorporated in this Code.

**(c) Routes**

The following streets/roadways are designated as routes:



1. Under Wis. Stats. § 23.33(8)(b)2., the Village of Walworth designates all Village maintained streets, roadways, alleys, highways, and Village maintained parking lots as UTV routes except as posted.

2. Under Wis. Stat. § 23.33(11)(am)4., the Village of Walworth authorizes the operation of UTV's on all County or State highways within the Village of Walworth municipal limits with a posted speed limit of 35mph or less.

**(d) Conditions**

As a condition for the use of this route, the following conditions shall apply to all operators (and passengers);

- A. Hours of operation is from dawn until dusk
- B. All UTV operators are required to be 18 years of age or older
- C. All UTV operators must possess a valid driver's license
- D. All UTV passengers must be a minimum of 10 years of age
- E. All UTV passengers under age 18 must wear a DOT approved helmet
- F. All UTV operators are required to have at a minimum, liability insurance, and provide proof of said insurance.
- G. All UTVs on public streets or roads (routes) are required to ride in single file format.
- H. The operator and all passengers must ride in a commercially manufactured seat with commercially manufactured seatbelt. Riding in all other areas is prohibited. Prohibited examples are, on the lap of another passenger, in the dump-box, on the roof, on the bumper, etc.
- I. Operators and/or passengers are prohibited from possessing any form of open alcohol containers or consumables.
- J. Lighted whips are acceptable, however are restricted in color to Amber or White and must be forward facing.
- K. All operators shall observe posted roadway speed limits.
- L. All UTV Operators shall slow the vehicle to 10 mph or less when operating within 150 feet of a dwelling except when operating on a designated route.
- M. Operation of UTVs for snow removal may occur at any time consistent with the Wisconsin Statutes.
- N. All UTV operators born on or after January 1, 1988, are required to have an UTV safety certificate.

**(e) Equipment**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth, must at a minimum have the following equipment:

- A. Two Head Lights and must be used at all times of operation
- B. Taillights/Brake Lights - visible for 500 feet
- C. Front/rear Turn Signals

D. Reflex reflector: one red on each side as far to the rear as practical, and one red on rear

E. Seatbelts

F. Must operate with four rubber tires. (This does not apply to private property or on frozen navigable waters.) Track systems, skis or other forms of mobility are prohibited

G. Driver and passenger side rear view mirror

H. At least one brake that is operated by hand or foot

I. Horn

J. Current Registration

K. Current Trail Pass

L. All UTVs must have a commercially manufactured system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of device (Rollbar system.)

M. A VIN that conforms to the requirements of part 565 Vehicle Identification Number of this chapter.

N. A Type 1 or Type 2 seatbelt assembly conforming to Sec. 571.209 of this part, Federal Motor Vehicle Safety Standard No. 209, Seat belt assemblies, installed at each designated seating position.

1. Aftermarket seating does not comply with the law and are prohibited.

2. Passengers in cargo area of UTV whether in a seat or not if prohibited.

O. All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth must be a commercially designed and manufactured motor driven device to which all the following applies:

1. It does not meet federal motor vehicle safety standards in effect on July 1, 2012; it is not a street legal golf cart, low-speed vehicle, dune buggy, mini-truck, or tracked vehicle; is designed to be used primarily off a highway, and has, and was originally, manufactured with, a weight, without fluids, of not more than 3000 pounds. 49 CFR 571.3(b)

2. All UTVs must be a width not to exceed 65 inches but no less than 50 inches as measured laterally between the outmost wheel rim on each side of the vehicle, exclusive of tires, mirrors, and accessories that are not essential to the vehicle's basic operations.

#### **(f) Registration and Decal Display**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth, must use the following registration display requirements:

A. UTVs must have two DNR decals. One decal for each side of machine.

B. Decals must be always forward of the operator and visible to law enforcement.

- C. Decals shall not be blocked by the operator's body while in operation.
- D. Until decals are received by mail, operators must possess the temporary operating receipt issued for the machine.
- E. Operators shall carry all necessary registration cards and paperwork with them for display to law enforcement officer upon request.

**(g) Rear Registration ID Plate**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state, or county roadway within the Village of Walworth, shall have a registration plate attached to the rear of the machine. Private and Private Agricultural registrations do not need a plate. The plate may be commercially purchased by the owner – DNR does not provide them.

**(h) Rear Registration ID Plate Specifications**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth, shall use the following ID Plate specifications:

- A. A minimum of 4 inches high and 7 ½ inches wide
- B. The plate shall be white in color and shall display the four-number and two-letter registration ID in black characters for the UTV issued by the Department.
- C. The minimum 4" x 7 ½" area shall be white and shall only contain the registration ID characters. (Plates may be larger than the minimum size and the area outside the minimum white area may contain other graphics or colors.)
- D. The registration ID numbers shall be located on the registration decals and registration certificate card.

**(i) Temporary Operating Receipt**

Customers who submit registration applications and payment online, at a DNR Service Center or at a DNR license agent will receive a temporary operating receipt that allows for immediate operation until the registration decals and certificate are received by mail. Customers who submit their application and payment by mail will have to wait until they receive their materials in the mail before they can operate.

**(j) Change of address**

Within 15 days of changing your address, you must notify the DNR in writing, stating your new address and the certificate number for the machine you own. This process is important to complete so that you receive a registration renewal notification by mail. You can also change your address by updating your customer account information at [gowild.wi.gov](http://gowild.wi.gov). Add your email address and you will receive renewal notifications for all your recreational vehicles.

**(k) Prohibited Devices**

The following devices do not meet the UTV definition and are prohibited in the Village of Walworth:

- A. A motor-driven device that meets federal motor vehicle standards
- B. A dune buggy
- C. An UTV modified with tracks, skis, etc.
- D. A homemade or non-commercially manufactured machine
- E. An UTV that's been modified after original manufacture to meet the definition of weight or width whether by a dealer or by a private party
- F. A non-street legal golf cart
- G. Vehicles that meet the legal definition of a low speed vehicle
- H. A mini-truck
- I. Any vehicle legally defined as an All-Terrain Vehicle (ATV)

**(I) Speed Limits & Operational Restrictions**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth:

- A. Must obey the posted regular motor vehicle speed limit when operating on a street or within a highway, or a reduced speed limit posted specifically for UTVs that may be along the highway.
- B. Must obey all regulatory signs, such as stop signs, yield signs and speed limit signs.
- C. Must stop your UTV after being requested or signaled to do so by a law enforcement officer.
- D. Cannot operate at speeds that are unreasonable or improper.
- E. Cannot operate in a careless manner so that it endangers a person or property.
- F. UTV operators and passengers must have their seatbelts fastened at all times.
- G. Cannot pass other motor vehicles or UTVs unless stationary and parked.
- H. Must use hand signals to indicate your turning or stopping intentions if UTV is not equipped with turn lamps.
- I. Operate at the extreme right side of the roadway surface.
- J. Cannot operate on public property in areas closed to such operation. Ex-parks
- K. Must dim multiple beam headlamps, adverse weather lamps, spot lamps, auxiliary lamps, high-beam lamps, or any other lamps when approaching oncoming UTVs or other vehicles when within 500 feet, or when following a UTV or other vehicle when within 500 feet to the rear so that the glaring rays are not directed or reflected into the eyes of the operator of the other UTV or vehicle.
- L. No lighted backup lamp or white lamp visible from directly behind may be displayed on any UTV upon a street or highway, or public area except when being driven backward.

**(m) Prohibited Operators**

The following are prohibited from operating UTV's on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth:

- A. Prohibited by law
- B. Have not obtained a valid driver's license or are under the age of 18
- C. Incapable of operating because they are physically or mentally disabled
- D. Under the influence of alcohol or drugs
- E. Born on or after January 1, 1988, and who does not hold a UTV safety certificate.

**(n) Operation on and Around Waterways**

No person shall not operate a UTV within the Village of Walworth in any navigable water, or on the exposed bed of any navigable water (including exposed lakebeds in front of your property) except:

- A. To cross a stream by use of a bridge, culvert, ford or similar structure provided the crossing is in the most direct manner practical.
- B. To launch or load a boat, canoe, or other watercraft in the most direct manner practical.
- C. To access the frozen surfaces of any navigable waters provided the crossing or access is in the most direct manner practical. Machines operating on public, frozen waterways must display either valid public use registration decals or a valid trail pass. "Bed of a navigable water\*" means all of the area below the ordinary high-water mark of a lake or stream. During low-water periods, there may be several feet or more of exposed lake or streambed that is closed to UTV and other vehicular traffic.

**(o) Exhaust and Noise Restrictions**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth:

- A. Must be equipped with a functioning muffler that prevents unusual or excessive noises.
- B. No person may manufacture, sell, rent or operate an UTV in such a manner that noise emitted from the machine is louder than 96 decibels when measured on the "A" scale; measured in the manner prescribed in the reaffirmed 1998-07, Society of Automotive Engineers Standard J1287, Measurement of Exhaust Sound Levels of Stationary Motorcycles.
- C. No one shall deny or refuse an inspection or testing of an UTV by any law enforcement officer who reasonably suspects a violation of an equipment requirement.
- D. Must be always equipped with a spark arrester, even during the winter.
- E. No person may manufacture, sell, rent, or operate a UTV that is louder than 96 decibels.

F. Shall not increase your exhaust noise or operate with your exhaust system in excess of normal operation.

**(p) UTV Crashes**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth which are involved in a crash must:

- A. Dial 911 for law enforcement response and fire rescue.
- B. Remain on scene until the arrival of law enforcement and fire rescue.
- C. Provide name, address, and the registration number of the UTV to law enforcement, the person struck or to the operator or occupant of or person attending any vehicle collided with; and
- D. Upon request, shall exhibit his or her operator's license to the person struck or to the operator or occupant of or person attending any vehicle collided with.

**(q) Firearms, bows, crossbows, other weapons**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth shall not place, possess, or transport a firearm, bow, crossbow, in or on a UTV, unless one the following applies:

- A. The firearm is unloaded and cased
- B. The firearm is a handgun which is cased or holstered
- C. The bow does not have an arrow nocked
- D. The crossbow is not cocked or is unloaded

**(r) Winter (Snow Removal) UTV Use**

All UTVs traveling on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth during the Snow Removal must:

- A. Operators may not travel at a distance greater than 1 mile from their original starting or loading point for the purpose of snow removal.
- B. Machines must display one or more illuminated, yellow lights that are flashing or rotating and visible for 360 degrees.

**(s) UTV Routes**

A UTV route is a public street or roadway that is designated as being open to legal UTV use by local units of government. Routes must be designated through passage of a local ordinance and posted with UTV route (24"x 18") green signs with the white silhouette of a UTV along with appropriate directional arrows. All roads designated as UTV routes must be signed at the beginning and end of a route and at such intervals that enable riders to follow the route. UTV route ordinances must be filed with any law enforcement agencies that have jurisdiction over the roadway.  
OR

Post a sign at every entrance to the village advising: "All Village of Walworth Streets 35mph and under are designated UTV Routes unless posted."

**(t) Right of Closure**

The village shall retain the right to close any Village streets to UTV operation for special events, street construction/repair or any other safety related purposes, without notice.

**(u) Parking**

All UTVs parking on a village-maintained street, parking lots, alleyways, state or county roadway within the Village of Walworth, whether in a marked parking stall or unmarked parking stall, or designated parking location shall:

- A. Only use one machine per stall or designated parking location.
- B. All other parking ordinances in the village for motor vehicles apply to UTV use

**LAW ENFORCEMENT, PENALTIES** This ordinance shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.

**PENALTIES**

Section c-	\$150.00	Section n-	\$150.00 (A-C)
Section d-	\$200.00 (A-N)	Section o-	\$150.00 (A-F)
Section e-	\$150.00 (A-O)	Section p-	\$150.00 (A-D)
Section f-	\$150.00 (A-E)	Section q-	\$300.00 (A-D)
Section g-	\$150.00	Section r-	\$150.00 (A-B)
Section h-	\$150.00 (A-D)	Section s-	\$150.00
Section i-	\$150.00	Section t-	\$200.00
Section j-	\$150.00	Section u-	\$25.00
Section k-	\$200.00 (A-I)		
Section l-	\$300.00 (A-L)		
Section m-	\$500.00 (A-C, E)		
	\$2,000.00 (D)		

**SECTION 2:**

**Effective Date:** This ordinance shall be in full force and effect upon passage approval, and publication as required by law.

**PASSED AND ADOPTED** by the Village Board of the Village of Walworth, Walworth County, Wisconsin this 14<sup>th</sup> day of July, 2022.

Village of Walworth

By: Louise Czaja  
Louise Czaja, President

Attest: Lisa Rogers  
Lisa Rogers, Clerk/Treasurer

# Title 10 ▶ Chapter 4

## All-Terrain and Utility Terrain Vehicles

- 10-4-1** State All-Terrain and Utility Terrain Vehicle Laws Adopted; Definitions
- 10-4-2** General ATV/UTV Route and Use Regulations
- 10-4-3** Miscellaneous ATV/UTV Regulations
- 10-4-4** Unauthorized Off-Road Operation of Motor Vehicles on Public or Private Property

### Sec. 10-4-1 State All-Terrain and Utility Terrain Vehicle Laws Adopted; Definitions.

- (a) **Purpose.**
  - (1) The purpose of this Chapter is to establish all-terrain routes on Village roads and to regulate the related operation of all-terrain and utility terrain vehicles in the Village of Bristol.
  - (2) The provisions of this Chapter shall apply to all roadways in the Village of Bristol within the jurisdiction of the Village Board. The provisions of this Chapter shall be enforced by the Kenosha County Sheriff's Department and such other law enforcement officers as may be authorized by the Village of Bristol.
- (b) **Statutory Authority.** The Village Board of the Village of Bristol has the specific authority to adopt this Chapter pursuant to Sec. 23.33(8)(b) and (11), Wis. Stats.
- (c) **Adoption of Statutory Provisions.** The provisions describing and defining regulations with respect to all-terrain vehicles (ATVs) and utility terrain vehicles (UTVs) in the following-enumerated Subsections of Sec. 23.33, Wis. Stats., and any future amendments or revisions, are hereby adopted by reference and made part of this Section as if fully set forth herein. The statutory sections adopted by reference herein shall be designated as part of this Code by adding the prefix "10-4-1-" to each statute section number. Any acts required to be performed by the following Statutory Subsections or which are prohibited by such Statutory Subsections are required to be performed by this Section or are prohibited by this Section:

- 23.33(1) Definitions
- 23.33(1m) Utility Terrain Vehicle Program
- 23.33(2) Registration
- 23.33(2j) Non-Resident Trail Passes



23.33(2k)	Weekend Exemption
23.33(2m)	Rental of All-Terrain Vehicles and Utility Terrain Vehicles
23.33(3)	Rules of Operation
23.33(3c)	Firearms
23.33(3g)	Use of Headgear
23.33(4)	Operation On or Near highway
23.33(4c) through 23.33(4z)	Intoxicated Operation of an All-Terrain Vehicle or Utility Terrain Vehicle and Related Laws
23.33(5)	Age Restrictions
23.33(6)	Equipment Requirements
23.33(6m)	Noise Limits
23.33(7)	Accidents
23.33(8)(f)	Interference With Signs and Standards Prohibited
23.33(12)(b)	Refusal to Stop for Law Enforcement Officer
23.33(13)	Penalties [subsections (a) – (b)1 and (b)4, (bg), (e), and (f)]

(d) **Definitions.** The following definitions shall be applicable in this Chapter, in addition to those definitions in Sec. 23.33(1), Wis. Stats.:

- (1) **All-Terrain Vehicle.** An engine-driven device which has a net weight of nine hundred (900) pounds or less, which is originally manufactured with a width of fifty (50) inches or less, which is equipped with a seat designated to be straddled by the operator and which is designed by the manufacturer to travel on three (3) or more low-pressure tires. [Sec. 340.01(2g), Wis. Stats.]
- (2) **Immediate Family.** Persons who are related as spouses, as siblings, or as parent and child.
- (3) **Land On Which Operation Is Authorized.** Land under the management and control of a person who consents to the operation of an all-terrain or utility terrain vehicle on the land.
- (4) **Land Under the Management and Control of the Person's Immediate Family.** Land owned or leased by the person or a member of the person's immediate family over which the owner or lessee has management and control. The term excludes land owned or leased by an organization of which the person or a member of the person's immediate family is a member.
- (5) **Small Utility Terrain Vehicle.** A utility terrain vehicle that has four (4) wheels and that has either an engine certified by the manufacturer at not more than two hundred (200) cubic centimeters or an equivalent power unit.
- (6) **Snow Removal Device.** An attachment designed and installed for the purpose of removing snow, such as a plow blade, blower, bucket or brush.
- (7) **Utility Terrain Vehicle (UTV).** Means any of the following:
  - a. A motor driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy,

mini-truck, or tracked vehicle, that is designed to be used primarily off of a highway, and that has, and was originally manufactured with, all of the following:

1. A net weight of less than two thousand (2,000) pounds.
  2. Four (4) or more low-pressure tires.
  3. A cargo box installed by the manufacturer.
  4. A steering wheel.
  5. A tail light.
  6. A brake light.
  7. Two (2) headlights.
  8. A width of not more than sixty-five (65) inches.
  9. Seats for at least two (2) occupants, all of which seating is designed not to be straddled.
  10. A system of seat belts, or a similar system, for restraining each occupant of the device in the event of an accident.
  11. A system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of the device.
- b. A motor driven device that has a net weight of more than nine hundred (900) pounds, that is originally manufactured with a width of fifty (50) inches or less, that is equipped with a seat designed to be straddled by the operator, and that is designed by the manufacturer to travel on three (3) or more low-pressure tires. [See Sec. 23.33(ng), Wis. Stats.]

## **Sec. 10-4-2 General ATV/UTV Route and Use Regulations.**

### **(a) Operation of All-Terrain Vehicles.**

#### **(1) Operation on Designated Routes Only.**

- a. Pursuant to Sec. on 23.33(4)(d)4, Wis. Stats., except as otherwise provided in Sec. 23.33(4), Wis. Stats., no person may operate an all-terrain or utility terrain vehicle on the roadway portion of any highway or street, public park, cemetery, or on any other public property in the Village of Bristol except on roadways and trails that are designated as all-terrain and utility terrain vehicle routes by this Section. Unless authorized by the Village Board, no ATV/UTV shall be operated on any walking, bicycle, equestrian or other special use trail or path.
- b. No person shall operate an all-terrain or utility terrain vehicle upon private property without the owner's express permission except upon routes and trails designated by the Village Board as all-terrain or utility terrain vehicle routes/trails.
- c. Municipal or other governmental all-terrain or utility terrain vehicles used for governmental purposes are authorized to operate on streets and rights-of-ways. As part of a designated route system, the Village Board may also designated limited access for the sole purpose of access to main designated routes.

- (2) **Permissible Operation on Designated Roadways.** Operation of all-terrain vehicles on a roadway in the Village of Bristol that is an all-terrain and utility terrain vehicle route is authorized only for the extreme right side of the roadway except that left turns may be made from any part of the roadway that is safe given prevailing conditions. On paved roadways all-terrain and utility terrain vehicles must be operated on the paved portion of the roadway and not on the gravel shoulder, except when necessary to avoid other vehicles.
- (b) **Designation of All-Terrain and Utility Terrain Vehicle Roadway Routes.** The routes shown on the "Village of Bristol ATV and UTV Roadway Routes Map", adopted by the Village Board and on file with the Village Clerk-Treasurer and incorporated herein by reference, are designated all-terrain and utility terrain vehicle roadway routes in the Village of Bristol.
- (c) **Conditions Applicable to All-Terrain and Utility Terrain Vehicle Roadway Routes.** Pursuant to Section 23.33(8)(d), Wis. Stats., the following restrictions are placed on the use of the Village of Bristol all-terrain and utility terrain vehicle roadway routes designated in Subsection (b) above:
  - (1) **Signage.** All-terrain and utility terrain vehicle roadway routes shall be marked with uniform ATV/UTV signs as prescribed in NR 64.12(7), Wis. Adm. Code. No person may do any of the following in regard to signs marking Village of Bristol all-terrain and utility vehicle routes:
    - a. Intentionally remove, damage, deface, move, or obstruct any uniform ATV/UTV route or trail sign or standard, or intentionally interfere with the effective operation of any uniform ATV/UTV route or trail sign or standard if the sign or standard is legally placed by the State of Wisconsin, any local government or any authorized individual or organization.
    - b. Possess any uniform all-terrain or utility terrain vehicle route or trail sign or standard of the type established by the Wisconsin Department of Natural Resources for the warning, instruction or information of the public, unless he/she obtained the uniform all-terrain or utility terrain vehicle route or trail sign or standard in a lawful manner. Possession of a uniform ATV/UTV route or trail sign or standard in a lawful manner. Possession of a uniform ATV/UTV route or trail sign or standard creates a rebuttable presumption of illegal possession.
  - (2) **Route Use Regulations.** In addition to the requirements of this Section and applicable provisions of the Wisconsin Statutes adopted by reference, operators utilizing a designated trail shall comply with the requirements of Section 10-4-3.
- (d) **Snow Removal Exception.**
  - (1) **Snow Removal.** For the sole purpose of snow removal, an all-terrain or utility terrain vehicle, with a snow removal device attached, may be operated during the period starting October 1 and ending on April 30 on a public route, street, sidewalk, or alley that is not a designated route, or adjacent to a roadway or public sidewalk, when all of the following provisions are complied with:

- a. The operator is actively engaged in snow removal activity on the property, or is enroute to or from the property, and not exceeding 5 m.p.h while on the sidewalk, street, or alley. The travel necessary to or from the snow removal site shall not exceed two (2) miles.
  - b. The operator shall follow the shortest and most direct route to the property at which snow removal activities will be conducted.
  - c. The operator of the all-terrain or utility terrain vehicle is sixteen (16) years of age or older and has a valid driver's license.
  - d. The ATV's/UTV's headlights are on at all times and not obstructed by the attached snow removal device.
  - e. The operator of the all-terrain or utility terrain vehicle yields the right of way to any pedestrian, horse or other animal, bicyclist or motor vehicle approaching on a street, sidewalk, or alley.
  - f. The manner of snow removal is consistent with Village ordinances.
- (2) **Special Events.** The Village Administrator may authorize ATV/UTV street use in conjunction with Village-authorized civic and community events.
- (e) **Rules of the Road.** Except as otherwise provided in Section 23.33, Wis. Stats., and herein, all-terrain vehicles and utility terrain vehicles shall follow the State of Wisconsin rules of the road that are applicable to automobiles.
- (f) **Yield to Traffic and Pedestrians.** All all-terrain and utility terrain vehicles shall yield to all vehicular traffic and pedestrian movement.

### **Sec. 10-4-3 Miscellaneous ATV/UTV Regulations.**

- (a) **Conditions of Operation.** The following conditions of operation shall apply to all operators and passengers of all-terrain and utility terrain vehicles:
- (1) **Statutory Operations Regulations.** Operation of all-terrain and utility terrain vehicles shall be subject to all provisions of Section 23.33, Wis. Stats., which is adopted above by reference as a part of this Section by Section 10-4-1(c) above, pursuant to Section 23.33(11), Wis. Stats. Specifically, no person may operate an all-terrain or utility terrain vehicle:
    - a. In any careless way so as to endanger the person or property of another.
    - b. On the private property of another without the consent of the owner or lessee. Failure to post private property does not imply consent for ATV/UTV use.
    - c. On public property that is posted as closed to ATV/UTV operation or on which the operation of an all-terrain or utility terrain vehicle is prohibited by law.
    - d. With any crossbow in his or her possession unless the crossbow is not cocked or is unloaded and enclosed in a carrying case.
    - e. With any bow in his or her possession unless the bow does not have an arrow nocked.

- f. With any firearm in his or her possession unless the firearm is unloaded or is a handgun, as defined in Sec. 175.60(1)(bm), Wis. Stats. This limitation does not apply to a firearm that is placed or possessed on an all-terrain or utility terrain vehicle that is stationary, as defined in Sec. 167.31(1)(fg), Wis. Stats.
  - g. With a passenger riding in or on any part of a utility terrain vehicle that is not designed or intended to be used by passengers.
  - h. Unless he or she, and every occupant of the utility terrain vehicle, is seated on a seat that is original to the utility terrain vehicle as manufactured.
- (2) **Speed Limits.**
- a. All ATV/UTV operators shall observe a speed limit of 20 m.p.h. on the designated and posted roadway or the posted roadway speed limit, whichever is lower. Lower speed limits may be designated on certain portions of roadway routes as deemed appropriate and indicated on the attached map. This speed limit shall also apply while operating on private property.
  - b. ATV/UTV operators shall slow to 10 m.p.h. when within one hundred fifty (150) feet of a residence or business, including when operating on private property held open to public ATV/UTV use. This speed limit does not apply to a person operating an ATV/UTV on a roadway that is designated as an all-terrain vehicle route.
  - c. ATV/UTV operators shall slow to 10 m.p.h., yield and exercise extreme caution on the frozen surface of public waters or on an ATV/UTV trail when within one hundred (100) feet of another person not operating a motor vehicle, all-terrain vehicle, utility terrain vehicle, or snowmobile, and shall observe all other requirements in Sec. 23.33, Wis. Stats. This restriction does not apply to operation of an ATV/UTV or when competing in a sanctioned derby or race.
  - d. ATV/UTV operators shall not exceed a speed of 10 m.p.h. when within one hundred (100) feet of a fishing shanty at a speed exceeding 10 m.p.h.
  - e. ATV/UTV operators shall not exceed a speed of 15 m.p.h. when the ATV/UTV is being operated on a roadway or adjacent to a roadway with a snow removal device attached, if the ATV/UTV is more than one hundred and fifty (150) feet from a dwelling.
  - f. ATV/UTV operators shall not exceed 5 m.p.h. when the ATV/UTV is being operated on a sidewalk or driveway within a public right-of-way with a snow removal device attached, regardless of proximity to a dwelling.
- (3) **Hours of Road Operation.** Permitted hours of operation on Village roads shall be from 5:00 a.m. to 10:00 p.m., Central Standard Time or Daylight Savings Time.
- (4) **Restrictions on Equipment.** No all-terrain or utility terrain vehicle may be operated within the Village of Bristol unless it complies with all noise, registration, and other equipment standards as established in the Wisconsin Statutes, Wisconsin Administrative Code, or the Village of Bristol Code of Ordinances.

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- (5) **Headlight/Taillights and Trailer Requirements.** A person who operates an all-terrain or utility terrain vehicle during hours of darkness or during daylight hours on any highway right-of-way is required to display a lighted headlamp and tail lamp on the vehicle, as follows:
- a. The headlamp is required to display a white light of sufficient illumination power to reveal any person, vehicle or substantial object at a distance of at least two hundred (200) feet ahead of the all-terrain or utility terrain vehicle. The headlight shall be properly adjusted so as to not interfere with the operation of other vehicles on the roadway.
  - b. Taillights shall be red in color and be observable during hours of darkness to a distance of five hundred (500) feet to the rear.
- (6) **Noise Limits.** No person may manufacture, rent, sell or operate an all-terrain or utility terrain vehicle that is constructed in such a manner that noise emitted from the vehicle exceeds 96 decibels on the A scale as measured in the manner prescribed under rules promulgated by the Wisconsin Department of Natural Resources.
- (7) **Operations Restrictions.** If the Village Board does designate by resolution a street, public right-of-way or public lands, or portion thereof, as an official designated route, all-terrain and utility terrain vehicles operating on Village of Bristol streets, roads, and other public property shall comply with the following:
- a. All-terrain and utility terrain vehicles shall be operated on the extreme right side of the roadway and travel with the flow of traffic.
  - b. All-terrain and utility terrain vehicles shall be operated in single-file, with headlights and taillights in operation at all times.
  - c. All-terrain and utility terrain vehicle operators shall yield the right-of-way to all other vehicular traffic and pedestrians.
  - d. No racing-type all-terrain or utility terrain vehicles, all-terrain or utility terrain vehicle conversions, or converted drive trains are allowed on Village roads or public ways.
- (8) **Modified Equipment Prohibited.**
- a. No ATV/UTV may be operated on any street, public right-of-way or designated trail within the Village of Bristol unless it complies with all equipment and noise standards as established in the Wisconsin Statutes, Wisconsin Administrative Code and the Bristol Code of Ordinances.
  - b. All-terrain and utility terrain vehicles shall at all times be maintained and operated in conformance with manufacturer's specifications and equipment specifications and equipment specifications. All equipment shall be properly installed and in good working condition. No ATV/UTV shall have broken, loose or unsafe improperly attached or be loose from the chassis.
  - c. No racing-type ATV/UTV, ATV/UTV conversions, or units with modified drive trains or mufflers are allowed on any street, public right-of-way or designated trail within the Village of Bristol.

- d. Low speed vehicles (LSV) and golf carts are not considered to be all-terrain or utility terrain vehicles.

(b) **Operator Standards.**

- (1) **General Standards.** Operation of an all-terrain or utility terrain vehicle on a Village street or public way by unlicensed or youth operators shall be governed by the restrictions of Section 23.33(5), Wis. Stats. No person who is not lawfully licensed, or under a current driver's license suspension, revocation or cancellation for any reason, may operate a all-terrain and utility terrain vehicle upon a public street or public way in the Village of Bristol except in conformance with this Section and Sec. 23.33(5), Wis. Stats.

(2) **All-Terrain Vehicles – Age Restrictions.**

- a. Subject to Subsections (b)(2)b-e, no person under the age of twelve (12) years of age may operate an all-terrain vehicle unless any of the following criteria applies:
  - 1. He or she is operating the ATV for an agricultural purpose and he/she is under the supervision of a person over eighteen (18) years of age. "Supervision" does not require that the person under twelve (12) years of age be subject to continuous direction or control by the person over eighteen (18) years of age.
  - 2. He or she is operating a small all-terrain vehicle on an all-terrain vehicle trail designated by the Wisconsin Department of Natural Resources and he or she is accompanied by his or her parent or guardian or by a person who is a minimum of eighteen (18) years of age who is designated by the parent or guardian.
- b. No person who is under twelve (12) years of age may operate an all-terrain vehicle that is an implement of husbandry on a roadway under any circumstances.
- c. No person who is under twelve (12) years of age may operate an all-terrain vehicle on a roadway under the authorization provided under Sec. 23.33(4)(d)6, Wis. Stats., under any circumstances.
- d. No person who is under sixteen (16) years of age may operate an all-terrain vehicle under the authority provided under Sec. 23.33(4)(d)4 or 7, Wis. Stats., unless the person is accompanied by his or her parent or guardian or by a person who is at least eighteen (18) years of age who is designated by the parent or guardian.
- e. No person who is under sixteen (16) years of age may operate an all-terrain vehicle under the authorization provided under Sec. 23.33(4)(f), Wis. Stats., under any circumstances.
- f. No person who is under twelve (12) years of age may rent or lease an all-terrain vehicle.

(3) **Utility Terrain Vehicles – Age Restrictions.**

- a. No person under sixteen (16) years of age may operate, rent, or lease a utility terrain vehicle unless any of the following apply:

1. He or she is operating the UTV for an agricultural purpose and he or she is under the supervision of a person over eighteen (18) years of age. "Supervision" does not require that the person under sixteen (16) years of age be subject to continuous direction and control by the person over eighteen (18) years of age.
  2. He or she is at least twelve (12) years of age, is operating a small utility terrain vehicle on an all-terrain vehicle trail designated by the Wisconsin Department of Natural Resources and he or she is accompanied by his or her parent or guardian or by a person who is at least eighteen (18) years of age who is designated by the parent or guardian.
  - b. Except as provided in Sec. 23.33(4)(d)1, 2, and 3a, Wis. Stats., no person who is under sixteen (16) years of age may operate a utility terrain vehicle on a roadway.
- (4) **Safety Certification Requirements.**
- a. No person who is at least twelve (12) years of age and who was born on or after January 1, 1988, may operate an all-terrain or utility terrain vehicle unless he or she holds a valid safety certificate issued by the Wisconsin Department of Natural Resources, another state, or a province of Canada.
  - b. Any person who is required to hold an all-terrain or utility terrain vehicle safety certificate while operating an ATV or UTV shall carry proof that the person holds a valid safety certificate and shall display this proof to a law enforcement officer upon request. Persons enrolled in a safety certification program approved by the Wisconsin Department of Natural Resources may operate an all-terrain or utility terrain vehicle in an area designated by the instructor.
  - c. Notwithstanding the safety certificate requirements under this Subsection, a person is not required to hold a safety certificate if all of the following apply:
    1. The person operates an all-terrain or utility terrain vehicle at an all-terrain or utility terrain vehicle demonstration event.
    2. The event under Subsection (b)(4)c.1 above is sponsored by an all-terrain or utility terrain dealer, an all-terrain or utility terrain vehicle club, the State of Wisconsin, a city, a village, a town, or a county.
    3. If the person is under eighteen (18) years of age, the person is accompanied by his or her parent or guardian or is accompanied by a person over eighteen (18) years of age who is designated by the parent or guardian.
    4. Notwithstanding Subsection (d)(2), the person wears protective headgear of the type required under Sec. 347.485(1), Wis. Stats.
    5. The person operates the all-terrain or utility terrain vehicle in a closed course area in the manner prescribed by the event sponsor.
- (5) **Age Restrictions Exceptions.**
- a. Subsections (b)(2)-(4) above do not apply to a person who operates an all-terrain or utility terrain vehicle exclusively on land that is either of the following:



**10-4-3**

1. Land under the management and control of the person's immediate family.
  2. Land, other than land described in Subsection (b)(5)a.1 above, on which operation is authorized.
- b. A person who operates an all-terrain or utility terrain vehicle on land on which operation is authorized qualifies for the exception under Subsection (b)(5)a.2 above only if the person is under twelve (12) years of age and operates the all-terrain or utility terrain vehicle when accompanied by his or her parent or guardian or by a person who is at least eighteen (18) years of age who is designated by the parent or guardian.
- (c) **Route Markers.**
- (1) **Erection of Trail Markers.** Department of Public Works personnel are directed and authorized to procure, erect and maintain appropriate route, trail, and/or speed limit signs and markers as required by the Wisconsin Statutes and NR 64.12, and specifically NR 64.12(7(c), Wis. Adm. Code. The Village may require the assistance of all-terrain/utility terrain vehicle organizations in satisfying this requirement.
  - (2) **Trail Status/Closure.** The Village President, Village Administrator or the Kenosha County Sheriff upon the recommendation of law enforcement or public works personnel, shall have the authority to declare designated all-terrain and/or utility terrain vehicle routes and trails open or closed. Such closure and openings information shall be posted.
  - (3) **Signs and Markers to be Obeyed.** No person shall fail to obey any route or trail sign, marker or speed limit or other control device erected in accordance with this Section or traffic sign or signal under authority of the Wisconsin Statutes.
- (d) **Use of Headgear.**
- (1) **General Requirement.** No person may operate or be a passenger on an ATV/UTV without wearing protective headgear of the type required by Sec. 347.485(1)(a), Wis. Stats., and with the chin strap properly fastened.
  - (2) **Exceptions to Headgear Requirements.** Protective headgear required under Subsection (d)(1) above need not be worn if:
    - a. The person is a minimum of eighteen (18) years of age.
    - b. The person is traveling for the purposes of hunting or fishing and is a minimum of twelve (12) years of age.
    - c. The all-terrain or utility terrain vehicle is being operated for an agricultural purpose.
    - d. The all-terrain or utility terrain vehicle is being operated by a person on land under the management and control of the person's immediate family.
- (e) **Enforcement.** This Chapter shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.
- (f) **Penalties.** Wisconsin State All-Terrain and Utility Terrain Vehicle penalties as found in Sec. 23.33(13)(a), Wis. Stats., are adopted and incorporated herein by reference.

- (g) **Required Notifications.** The Village Clerk-Treasurer shall submit a copy of this Chapter upon adoption to the Wisconsin Department of Natural Resources, Wisconsin State Patrol, and the Kenosha County Sheriff's Department.

#### **Sec. 10-4-4 Unauthorized Off-Road Operation of Motor Vehicles on Public or Private Property.**

(a) **Purpose.**

- (1) The unauthorized off-road operation of motor vehicles within the Village of Bristol can result in serious damage to public and private lands including damage or destruction of vegetation, animal life and improvements on the lands; and
- (2) The unauthorized off-road operation of motor vehicles can result in the permanent scarring of land and an increase in erosion, noise pollution and air pollution; and
- (3) The unauthorized off-road operation of motor vehicles can result in collisions or near collisions threatening the life and safety of the operators of such vehicles as well as of other persons and personal property; and
- (4) The unauthorized off-road operation of motor vehicles can result in a loss of the privacy, quietude and serenity to which the owners and users of land, and their neighbors, are rightfully entitled.

(b) **Definitions.** For purposes of this Section, the terms below shall be defined as follows:

- (1) **Unauthorized.** Without the express prior consent of the owner, lessee, manager or other person authorized to give consent by the owner or lessee of land. Authorization shall not be implied from a failure to post private or public land.
- (2) **Off-Road.** Any location which:
  - a. Is not a paved or maintained as a public street or alley; or
  - b. Is not used or maintained by the owner or lessee of land as a driveway, parking lot or other way for motor vehicles; or
  - c. Is a private trail for use only by the owner or his/her permittees for recreational or other vehicular use. "Off-road" shall not include any creekbed, riverbed or lake provided, however, that this Subsection shall not apply to snowmobiles or other vehicles being operated on the ice covering such creekbed, riverbed or lake.
- (3) **Operation.** The physical manipulation or activation of any of the controls of a motorized vehicle necessary to put it in motion.
- (4) **Motor Vehicle.** For purposes of this Section, any vehicle which is self-propelled and shall include, but not be limited to, automobiles, trucks, jeeps, vans, motorcycles, motorbikes, go-karts, utility terrain vehicles, all-terrain vehicles, mopeds, snowmobiles, and dune buggies. "Motor vehicle" shall not mean any airplane, railroad train, boat, assisted mobility device, or bicycle. A vehicle which would otherwise be defined as a motor vehicle under this Section shall not be so defined while:

- a. It is being operated solely for the purpose of construction or maintenance of an improvement to land or solely for access to construction or maintenance sites provided such operation is by persons having legitimate business on such lands or sites;
- b. It is being operated by or at the direction of public employees or utility company employees as part of their employment duties.
- c. It is being operated by the holder of an easement or right of access on or over the land on which operation is occurring or the holder's employees or agents.

(c) **Unauthorized Off-road Operation Prohibited.**

- (1) The unauthorized off-road operation of a motor vehicle is prohibited in the Village of Bristol.
- (2) Except for authorized maintenance vehicles and snowmobiles or all-terrain/utility terrain vehicles operating on routes/trails authorized by the Village Board or as otherwise authorized by this Chapter, it shall be unlawful to operate any minibike, go-kart, or any other motor-driven craft or vehicle principally manufactured for off-highway use on the Village streets, alleys, parks, sidewalks, bikeways, parking lots or on any public lands or private lands or parking lots held open to the public. The operator shall at all times have the written consent of the owner before operation of such craft or vehicle on private lands.
- (3) Operation of vehicles regulated by this Section shall not be operated in the following manner:
  - a. At a rate of speed that is unreasonable or imprudent under the circumstances.
  - b. In a careless way so as to endanger people or property.
  - c. While under the influence of intoxicating liquor, fermented malt beverages, wine, narcotics or other controlled substances.
  - d. Without a functioning muffler or in such a way that the exhaust of the engine produces an excessive or unusual noise.
  - e. Upon any public street or alley, or upon a sidewalk or public right-of-way, unless such vehicle is registered for street operation as required by Chapter 341, Wis. Stats., and its operation in the Village is permitted by this Code of Ordinances.
  - f. Except where authorized, upon any lands owned, operated or leased by the Village of Bristol.

- (d) **Liability of Parent or Guardian.** No parent or guardian of any person under the age of eighteen (18) years of age shall authorize or permit such child to violate any of the provisions of this Section. Any person under the age of eighteen (18) years of age who shall operate a vehicle in a manner prohibited by this Section shall be presumed to be operating such vehicle under the authority of a parent or guardian.

**SECTION II. SEVERABILITY.**

If any provision of this Ordinance is invalid or unconstitutional or if the application of this Ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

**SECTION III. EFFECTIVE DATE.**

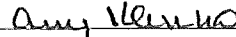
This Ordinance shall take effect upon passage and publication as provided by law.

ADOPTED this 10<sup>th</sup> day of October, 2016.

VILLAGE OF BRISTOL, WISCONSIN



\_\_\_\_\_  
Village President



\_\_\_\_\_  
Village Clerk-Treasurer

Published and Legally Posted: 10/21/16