

VILLAGE OF TWIN LAKES COMMITTEE OF THE WHOLE MINUTES

March 4, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER BY PRESIDENT SKINNER AT 6:30 PM/PLEDGE OF ALLEGIANCE/ROLL

CALL: Present: Trustees Barb Andres, Bill Kaskin, Sharon Bower, Kevin Fitzgerald, Ken Perl, President Howard Skinner. Absent: Aaron Karow. Also Present: Administrator Laura Roesslein, Police Chief Katie Hall.

PUBLIC COMMENTS AND QUESTIONS. None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion regarding Code Enforcement with Municipal Code Enforcement LLC.

Alison from Municipal Code Enforcement LLC spoke about the variety of municipal services they provide, primarily in Walworth, Racine, and Jefferson Counties. She works with Bonnie Schaeffer, who stated that we were in need of code enforcement. Their company has a staff of 15. The Village would like to use their services on a complaint-driven basis. Alison stated that they customize their contracts to meet the needs of the community and budget requirements. They bill only for the time they are working and prioritize important tasks first. Her success rate eventually reaches 100%, as they do not stop until they achieve compliance. Simple violations have a high compliance rate, as the majority of clients respond promptly. There are very few instances where they have to issue citations. Everything is documented through paper correspondence in case a violation goes to court. The standardized process involves issuing an initial notice by regular mail, a final notice by regular mail, a final notice by certified mail prior to a citation being issued, and if the person cannot be reached, they will hand-deliver it themselves or involve the police department. They create a monthly activity report for the board with descriptions and notes to actively track progress.

Mike Fey, 195 Koch Court, believes a code enforcement officer is sorely needed. Public Works and the Police Dept. do not have the manpower to undertake this task. Run-down properties depreciate the value of neighboring properties. He feels they should seriously consider this and give Alison a chance to assess what can be done.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Update on the Town of Randall withdrawing from the Community Library.

Trustee Fitzgerald stated they are not exactly sure how this plays out in the long run for the Community Library. The current contract expires on December 31, 2025. Randall has given their notice now, but nothing drastic will happen soon. He estimates if the citizens of Randall continue to use the library at the same rate, the library will lose about \$100,000 a year, 9% of their budget.

President Skinner stated that no matter if Randall is part of the Community Library or not, they still have to make their annual contribution to the County. The County then distributes to the library systems, but that, in turn, goes into the whole big pot instead of the smaller pot. Fitzgerald feels there was confusion among the Randall Board Members, and they believe there will be savings. He noted what Wheatland is paying this year; we pay next year. We are following the past year's mill rates.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Discussion regarding a quote from SJE for a soft starter pump at Lift Station #5.

The current pump is broken. Andres was under the impression that all the work was done with the upgrade. This was not done with the upgrade.

ADJOURN – *Skinner/Fitzgerald motion to adjourn at 7:05 p.m. Motion carried 6-0.*

/s/Sabrina Waswo, Village Clerk