

**SPECIAL JOINT BOARD MEETING of the VILLAGE OF TWIN LAKES BOARD, the TOWN OF RANDALL BOARD, and the TOWN OF WHEATLAND BOARD
MINUTES**

October 30, 2023 – 6:30 p.m.

Twin Lakes Village Hall, 105 E. Main Street, Twin Lakes, WI

PLEDGE OF ALLEGIANCE

CALL TO ORDER VILLAGE OF TWIN LAKES BOARD AT 6:30 PM BY PRESIDENT SKINNER

ROLL CALL: Present: Trustees Barb Andres, Sharon Bower, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner. Also Present: Administrator Laura Roesslein.

CALL TO ORDER TOWN OF RANDALL BOARD

ROLL CALL: Present: Supervisors Julie Horbach, George Bailitz, Tim Gaffron, Nancy Kemp, Town Chair Paula Soderman

CALL TO ORDER TOWN OF WHEATLAND

ROLL CALL: Present: Supervisor No. 1 Kyle Madsen, Supervisor No. 2 Kelly Wilson, Town Chair Brett Butler

Discussion and possible action regarding shared EMS services between the Village of Twin Lakes, the Town of Randall, and the Town of Wheatland.

Administrator Roesslein provided administrative figures derived through various estimations. The breakdown includes:

1. Fuel: \$12,000 (existing budget)
2. Insurance: \$18,400 (existing budget) + \$30,000 (additional for seven employees)
3. Attorney Fees: \$7,000 (anticipated for the year, acknowledging it might be high)
4. Payroll Plus Benefits, Administration: \$5,000 (for the year)
5. Open Records: \$1,000 (for the year, with flexibility for potential expenses)
6. Uniforms: \$2,800
7. Training: \$2,000 (for the year)
8. Fire Rescue Department Audit: \$2,000
9. Village Staff Time for Ems/Fire Commission Meetings: \$2,000

Roesslein mentioned the cost for the Village of Twin Lakes dispatching for fire and EMS was discussed, with uncertainties about its inclusion in the overall budget.

During the meeting, concerns were raised about the substantial costs associated with the Village of Twin Lakes dispatch center handling services for multiple fire departments. The idea of including these costs in the overall considerations for EMS services was discussed. Financial advisors (Ehlers) were suggested to estimate costs and assist in the referendum process, with the option for separate contracts with each municipality.

Ehlers expressed willingness to help and proposed a cost estimate of \$6,000 per municipality for services including levy limit worksheet, existing debt, draft referendum questions, legal review, and impact analysis. A separate marketing consultant costing \$5,000 was considered, with potential cost-sharing. Fontana and Williams Bay have recently worked with Ehlers on EMS referendums.

The overall proposal involves potential adjustments to the original \$900,000 amount, with a focus on accurate analysis. Concerns about the tight timeline for referendum language submission were discussed, with Ehlers confident in meeting deadlines contingent on timely agreement on the Intergovernmental Agreement. The consensus is that the Intergovernmental Agreement must be finalized before Ehlers proceeds. Ehlers information will be shared with the Townships for their review of the contract material before any further steps are taken with the Ehlers contract.

Skinner/Bower motion to propose a shared EMS service arrangement, with The Village of Twin Lakes taking responsibility for 50%, the Town of Randall for 25%, and the Town of Wheatland for the remaining 25%. These percentages should be sent to our attorneys, who can make necessary adjustments for the referendum question once more solid numbers are available. Motion carried.

The consensus was to hold committee meetings with Randall or Wheatland, along with a representative from the Village or another board member, to prevent delays until the joint meeting occurs.

ADJOURN – Skinner/Bower motion to adjourn at 7:17 p.m. Motion carried.

/s/Sabrina Waswo, Village Clerk