



# VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181  
Phone (262) 877-2858 Fax (262) 877-4019

## VILLAGE BOARD MEETING Monday, November 20, 2023 – 6:30 p.m. Village Hall, 105 E. Main Street, Twin Lakes, WI

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. APPROVAL OF VOUCHERS FOR PAYMENT: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35813-35877 Manual Checks: 202-203, Payroll Related Checking and State/Federal Tax Wires: 18399-183404 Expenses – \$300,384.71
5. PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on agenda items only.
6. PRESIDENT AND TRUSTEE REPORTS
  - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
    1. Village offices are closed this Thursday and Friday, November 23 and 24 for Thanksgiving.
    2. Actions related to the consideration and approval of the 2024 Village Budget including establishing the tax levy:
      - a. Public Hearing on the 2024 Village Budget.
      - b. Consideration of the motion to approve Resolution R2023-11-1 adopting the 2024 Village Budget as amended.
      - c. Consideration of a motion to approve Resolution R2023-11-2 approving the 2023/2024 mill rate and levy.
      - d. Consideration of a motion to approve the Official Wage Schedule effective January 1, 2024, to reflect budgeted pay adjustments.
  - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
  - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
  - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

1. October 2023 Building Permits: 43; Valuation: \$3,096,832.00; Fees Collected: \$38,309.03.

E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Consideration of a motion to approve a request by Twin Runners Snowmobile Club to allow snowmobile access through Legion Park.
2. Discussion regarding trees planted near property lines.

7. ADJOURN

\*\*\*MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED\*\*\*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

6.)A.)2.)b.

VILLAGE OF TWIN LAKES
Resolution R2023-11-1
A RESOLUTION APPROVING THE 2024 OPERATING AND CAPITAL BUDGETS

WHEREAS, the Village Board of the Village of Twin Lakes held a Public Hearing for the proposed 2024 Budget on November 20, 2023 pursuant to Chapter 65.90 (4) of the Wisconsin State Statutes and,

WHEREAS, the Village Board has deliberated and discussed the 2024 expenditures and revenues,

BE IT THEREFORE RESOLVED, that the Village Board of the Village of Twin Lakes hereby approve the 2024 Operating and Capital Budgets as follows:

Table with columns: GENERAL FUND, SANITATION FUND, LAUNCH/MARINA FUND, DEBT SERVICE FUND, CAPITAL PROJECTS FUND, TOTAL. Rows include REVENUES (General Property Tax, Special Assessments, Intergovernmental Revenue, Licenses and Permits, Fines, Forfeits, Penalties, Public Charges, Intergovernmental Charges, Miscellaneous, TOTAL REVENUES), EXPENDITURES (General Government, Public Safety, Public Works, Health and Human Services, Culture, Recreation & Education, Conservation & Development, Debt Service, TOTAL EXPENDITURES), OTHER FINANCING SOURCES (Operating Transfers In, Debt/Loan Proceeds, Operating Transfers Out), and Revenues.

Adopted this 20th day of November, 2023.

ATTEST:

Sabrina Waswo, Village Clerk

Howard Skinner, Village President

Members Voting:

- Aye
Nay
Absent
Abstained



# Village of Twin Lakes 2024 Wage Schedule

Employee Class	Step 1		Step 2		Step 3		Step 4		Step 5		Hours
	Per Hour	Annual	Per Hour	Annual	Per Hour	Annual	Per Hour	Annual	Per Hour	Annual	
<b>ADMINISTRATION</b>											
Administrator	\$ 31,685.4	\$ 65,905.66			\$ 43,699.2	\$ 90,894.41	\$ 45,745.6	\$ 95,150.95	\$ 47,792.2	\$ 99,407.70	2080
Clerk	\$ 27,103.5	\$ 56,375.20	\$ 27,596.2	\$ 57,400.05							2080
Deputy Clerk	\$ 18,933.7	\$ 28,552.02	\$ 20,017.1	\$ 30,185.82	\$ 21,112.6	\$ 31,837.86	\$ 22,230.9	\$ 33,524.22			2080
Account Clerk; Court Clerk; Court Officer	\$ 16,895.3	\$ 17,571.09	\$ 17,233.3	\$ 17,922.66	\$ 17,577.9	\$ 18,281.05	\$ 17,929.5	\$ 18,646.69			1508
Receptionist/Custodian											1040
<b>PUBLIC WORKS</b>											
Maintenance Foreman	\$ 28,843.9	\$ 59,995.33	\$ 31,380.0	\$ 65,270.33	\$ 34,227.3	\$ 71,192.81	\$ 37,162.9	\$ 77,298.86			2080
Maintenance Laborer	\$ 25,507.8	\$ 53,056.31	\$ 28,017.6	\$ 58,276.51	\$ 30,308.6	\$ 63,041.96	\$ 31,897.6	\$ 66,346.99			2080
<b>WASTEWATER PLANT</b>											
Head Sewer Operator (ADVANCED)	\$ 38,277.2	\$ 79,616.56	\$ 39,425.5	\$ 82,005.03	\$ 40,079.2	\$ 83,364.82	\$ 42,692.5	\$ 88,800.36			2080
Deputy Head Sewer Operator (ADVANCED)	\$ 34,289.7	\$ 71,322.65	\$ 35,087.3	\$ 72,981.56	\$ 35,884.8	\$ 74,640.47					2080
Sewer Operator (OIT/BASIC)	\$ 25,507.8	\$ 53,056.31	\$ 28,017.6	\$ 58,276.51	\$ 30,308.6	\$ 63,041.96	\$ 31,897.6	\$ 66,346.99			2080
<b>POLICE</b>											
Chief of Police	\$ 45,861.1	\$ 95,591.01	\$ 46,953.0	\$ 97,662.23	\$ 48,044.9	\$ 99,933.45					2080
Captain	\$ 41,590.8	\$ 86,508.88	\$ 42,611.9	\$ 88,632.78	\$ 43,677.2	\$ 90,848.57					2080
Sergeant	\$ 36,052.7	\$ 75,443.95	\$ 36,911.1	\$ 77,240.11							2092.6 *
Detective	\$ 34,433.4	\$ 72,055.42	\$ 35,506.0	\$ 74,299.86							2092.6 *
Patrol Officer	\$ 30,313.4	\$ 63,554.97	\$ 31,811.9	\$ 66,696.83	\$ 33,360.7	\$ 69,943.99	\$ 34,335.8	\$ 71,988.35			2096.6 *
<b>DISPATCH</b>											
Supervisor	\$ 28,443.8	\$ 57,018.34	\$ 29,164.0	\$ 58,462.19							2004.6 *
Dispatcher	\$ 24,087.5	\$ 48,285.80	\$ 25,112.5	\$ 50,340.52	\$ 26,137.5	\$ 52,395.23	\$ 27,703.1	\$ 55,533.60			2004.6 *

2.5% across the board (2.5% police union contract)

Captain range is 10, 12.5, 15% over highest Sergeant Pay (2004.6 + 88 holiday pay= 2092.6 annual hours)

Chief range is 5, 7.5, 10% over Captain Pay

\*Actual hours = 2092.6 with 88 paid holidays on top of 2004.6 annual hours

6.) A.) 2.) d.

November 6, 2023

Hello and thank you for allowing me to speak today.

My name is Theresa Porter and I've lived in Twin Lakes for 20 years.

I'm here to discuss the placement of a new tree.

The large tree in my photos is our tree that we planted 20 years ago. We planted it approximately 10ft from the property line and the house to accommodate its maximum growth size.

Our neighbor just planted a beautiful Hydrangea Tree. The problem is, this tree has a maximum growth of up to 12 feet wide and 15 feet tall, but it's planted only about 1-2 feet from the property line, on the side yard of our home, very close to our tree. If it grows to maximum size, it will grow into our yard approximately 4 feet and into our tree. The total size of our lawn where the tree is planted is between 6.6ft to 7.6ft. Therefore, we will not be able to access our side yard for cutting/maintenance once it's grown.

I understand that we have the right to trim the tree as needed, but with a growth rate of 2 feet per year, it will surpass the property line & grow into our tree in just the first year or two. In order to be able to access the side yard, we will have to trim the tree for the rest of our lives. When we are no longer able to trim the tree, we will have to hire/pay someone to trim it for us.

After checking with the Village Hall and Police Department, I understand there is no ordinance/law that requires a person to consider the maximum size of the tree/bush they are planting and plant it in a manner that does not encroach upon their neighbor's property, or get their neighbor's permission. At this time, a person can plant a tree wherever they want right up to the property line while the neighbor has to endure the burden of trimming the tree branches/roots forever.

Before I decided to come here, we did reach out to the neighbor but all they did was stake it straight. It appears they have no intention of moving it further from our property to adjust for maximum growth and without an ordinance, there is nothing we can do about it. There is nothing we can do to stop them from planting another tree as well. I'm sure you can understand our frustration.

I'm asking the Board to consider placing an ordinance in the Village of Twin Lakes that would require a property owner to plant a tree, bush, plant, etc., in a manner that it's maximum, mature, size will not encroach upon their neighbor's property without their neighbor's consent.

Thank you for your time.

Theresa Porter  
1906 Sunset Drive  
Twin Lakes, WI 53181  
262-279-7972