

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

September 18, 2023 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:31 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:

Present: Trustees Barb Andres, Aaron Karow, Kevin Fitzgerald, Sharon Bower, Ken Perl, President Howard Skinner. Present during Closed Session Only (7:07 p.m. – 7:41 p.m.): Trustee Bill Kaskin. Also Present: Attorney Chris Geary. Administrator Laura Roesslein, Interim Police Chief Katie Hall, Sewer Operator Greg Richter, Clerk Sabrina Waswo.

APPROVAL OF MINUTES: *Skinner/Bower motion to approve the August 21, 2023 Regular Board Meeting, August 29, 2023 Special Joint Board Meeting. Motion carried 6-0.*

APPROVAL OF VOUCHERS FOR PAYMENT: *Skinner/Bower motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35735-35778 Manual Checks: 297-301 Payroll Related Checking and State/Federal Tax Wires: 18387-18392 Expenses – \$334,455.66. Motion carried 6-0.*

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items. None.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Bower/Fitzgerald motion to approve Resolution 2023-9-1 Requesting Exemption from County Library Tax for 2024 Budget for the Village of Twin Lakes. Motion carried 6-0.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Fitzgerald/Bower motion to approve Ordinance 2023-9-1 No Parking on East Lakeshore Drive, on the west side, 3101 East Lakeshore Drive to State Line Road. Motion carried 6-0

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

Discussion and possible action regarding the Village's Contract with Groot Waste Management.

President Skinner stated the board had not yet reached a decision on whether to initiate the bidding process. He felt Groot's proposal was the best option. If they were to proceed with bidding, Groot could potentially increase their quote. Administrator Roesslein contacted Groot requesting a Monday pickup. Groot said it was not feasible as they already have a customer scheduled for that day. However, they would keep the Village on a waiting list and offer the service if an opportunity arose. Contract will be brought to the next meeting.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

August 2023 Building Permits: 29; Valuation: \$965,088.00; Fees Collected: \$25,222.90.

Consideration of action taken at the August 30th Plan Commission meeting:

- a. *Karow/Skinner motion to approve a CSM for parcel #86-4-119-282-2026.*
This was a lot that was divided in half. The garage is to be demolished. *Motion carried 6-0.*
- b. *Karow/Bower motion to approve an exterior update for 600 N. Lake Ave. (Berkots). Motion carried 6-0.*

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Discussion regarding full-time EMS staffing for the Twin Lakes Fire & Rescue Department.

They have been in discussions with the Village, Town of Randall, and Town of Wheatland about transitioning to full-time EMS staffing. Chief Clause highlighted their existing system with on-call personnel during the day for 24-hour shifts. They are seeking to hire 6 full-time members and 1 supervisor for a cost of \$900,000. They are facing challenges in meeting the call demand due to insufficient personnel. While daytime coverage is already limited, it is even more challenging to cover the night shift. The goal is to have a combined effort to make this affordable. The previous discussion focused on determining how the costs would be divided among the three municipalities. It was noted response time changes considerably when staff is in the office versus being on-call. It could take up to 10 minutes for EMS to respond when on-call, which could be a life or death situation.

Dave Robinson, 2537 Steinert Rd, expressed his appreciation for the first responders and police officers for their actions during a recent incident on Labor Day. Robinson said due to having volunteer on-call staff, Twin Lakes was unable to respond. He commended the efforts of Richmond in their response, despite the longer response time. Robinson extended his support and appreciation for the Twin Lakes EMS.

Roesslein spoke with the City of Edgerton, which is part of a group of 11 municipalities that formed a fire district 30 years ago. Roesslein explained if we create a district, there is no levy exemption in the first year, but in the years after, it will be an exemption. Each year the district can ask for increases up to CPI plus 2%, which can be used as a levy limit exemption.

Fitzgerald raised concerns about financing if the district is not established, noting state laws limit how much taxes can be increased. While the Village might be able to manage it for a year, it would be difficult after that. The decision to pursue a referendum for EMS funding is still under consideration the Village continues to explore the most viable way forward.

Skinner/Andres motion to approve Resolution 2023-9-2 Declaring Certain Personal Property of the Village as Surplus. The Police Department will be placing 2 squad cars on the Wisconsin Surplus. Motion carried 6-0.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Andres/Fitzgerald motion to approve a quote from Sabel Mechanical for installing a handrail. Motion carried 6-0.

Discussion and possible action regarding three quotes for sanitary sewer rehabilitation.

Three quotes were presented. Head Sewer Operator Greg Richter recommended Visu-Sewer. Board would like the contract to be a not to exceed a certain amount. Greg will request this from Visu-Sewer.

Skinner/Fitzgerald motion to approve Visu-Sewer contingent upon a not to exceed amount of \$42,000. Motion carried 6-0.

The Wastewater Treatment Facility (901 Gatewood Drive) Open House is this Thursday from 3pm to 5pm.

Public Comments.

Carlos DiCarlo, owner of the Sand Bar, 3101 E Lakeshore Dr., expressed his gratitude to all those who attended to show their support. He shared the history of how he turned an empty deck into the Sand Bar with a significant personal investment. DiCarlo purchased the parking lot across the street and an adjacent lot with a building for storage. He constructed a pavilion where patrons could wait out of the weather. At 80 years old, he plans to sell the establishment to Chad Cantwell and requested the Village transfer the remainder of his lease to Cantwell, with the inclusion of two six-year extensions. DiCarlo thanked the Village and loyal customers for their support in making the Sand Bar a success.

VILLAGE PRESIDENT HOWARD SKINNER

CLOSED SESSION MINUTES

Skinner/Karow motion to go into closed session pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a Village lease at 3101 East Lakeshore Drive.

Roll Call: Trustees Barb Andres, Kevin Fitzgerald, Sharon Bower, Ken Perl, Aaron Karow, President Howard Skinner voting "aye". Motion carried 6-0 to go into closed session at 7:00 p.m.

Board member Bill Kaskin was called to participate in the closed session at 7:07 p.m.

Call with Bill Kaskin was ended at 7:41 p.m.

OPEN SESSION

Skinner/Bower motion return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussion in closed session. Motion carried 6-0 to go into open session at 7:55 p.m.

The title concerning ownership of the property with the DNR remains unresolved. While the village has completed its part by signing the necessary documents, gaining approval from the DNR, and receiving a County resolution, the federal government has not finalized the parcel swap. The Village Attorney advised against proceeding with the lease until the title matter is resolved. Mr. DiCarlo requested the board approve the lease contingent upon the title being recorded. President Skinner said there are additional unresolved issues that need to be addressed, and we can't move forward until this is cleared up.

Steven Club, Attorney for Mr. DiCarlo, stated the current representation of the lease states the Village owns the entire property. In response, Village Attorney Chris Geary said this language was drafted with the assumption that a property swap had already taken place. The swap had received approval from the DNR but required additional approval from federal authorities, which has since been obtained. The Village is presently awaiting the finalization of paperwork for this transfer, a process that may take several months. Attorney Chris Geary suggested the Village reach out to expedite the process with federal authorities. President Skinner noted this issue had been brought to his attention by the prospective buyer.

Bill Poetker, 1607 East Lakeshore Dr., inquired about the year the lease extension was issued and whether there had been previous leases. He sought clarification on whether the Village and the DNR have always jointly owned the property and if either entity possesses the independent authority to legally engage in contracts.

Attorney Chris Geary explained that the second lease was established involving the Village, the DNR, and the property owner. The lease extension was in 2021 following the land swap, and was intended to continue based on the terms of that agreement.

ADJOURN – Skinner/Bower motion to adjourn at 8:04 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk