

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

August 21, 2023 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY TRUSTEE KAROW/PLEDGE OF ALLEGIANCE/ ROLL CALL:

Present: Trustees Barb Andres, Aaron Karow, Kevin Fitzgerald, Sharon Bower, Ken Perl. Absent: President Howard Skinner, Trustee Bill Kaskin. Also Present: Administrator Laura Roesslein, Interim Police Chief Katie Hall, Engineer Greg Droessler, Clerk Sabrina Waswo.

APPROVAL OF MINUTES: Perl/Bower motion to approve the July 17, 2023 Regular Board Meeting. Motion carried 5-0.

APPROVAL OF VOUCHERS FOR PAYMENT: Fitzgerald/Andres motion to approve Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 35687-35734 Manual Checks: 295-296 Payroll Related Checking and State/Federal Tax Wires: 18376-18386 Expenses – \$625,576.34. Motion carried 5-0.

PUBLIC COMMENTS & QUESTIONS: The Village Board will receive comments on agenda items. None.

OMNIBUS AGENDA

- A. Motion to approve agreements related to the Village's General Liability Insurance and other coverage with R&R Insurance.
- B. Motion to approve a quote from Omni Glass & Paint for painting building 50 at the WWTF for \$7,985.00.
- C. Motion to approve a quote from Mulcahy Shaw Water for \$10,195.00.
- D. Motion to approve a request to place a bench for Peggy Wiseman in Lance Park.

Karow/Bower motion to approve Omnibus Agenda as presented. Motion carried 5-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Presentation by CLA (CliftonLarsonAllen LLP) regarding the 2022 Audit findings.

Amber Drewieske, Principal with CLA presented the audit findings. Overall audit looks good. Village has a good fund balance but should continue to monitor.

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Discussion and possible action regarding an emergency repair of a storm sewer on S. Lake Ave.

Received two quotes, one from Wanasek for \$36,575 and another from DK Contractors for \$58,405. Public Works will defer remaining sidewalk projects to help fund this project, as well as \$45,000 from the road budget, general fund contingency if needed, and a portion from the Lake District fund.

Fitzgerald/Andres motion to accept Wanasek Corporation's bid for 36,575.00. Motion carried 5-0

Discussion and possible action regarding Ordinance 2023-8-1 No Parking on East Lakeshore Drive.

This ordinance matches the no parking signs on a portion of East Lake Shore Drive. Trustee Andres believes the signs should be placed all the way down to the state line.

Fitzgerald/Perl motion to approve amending Ordinance 2023-8-1 No Parking on East Lakeshore Drive as shown in red. Motion carried 5-0.

TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS

Discussion and possible action regarding the Village's Contract with Groot Waste Management.

Administrator Roesslein presented 7 other municipalities' refuse/recycling rates that range from \$14.40 to \$23.50. Some of these contracts were signed prior to covid and CPI increases. John's Disposal contracts increase by CPI each year. The CIP for 2023 is 8%. Trustee Bower still wants to do a request for proposals and check rates with Genoa City and Pell Lake. Trustee Andres feels the service is excellent. The board would like to find out if we can do a Monday pickup as it would be a better situation for our Village. Item to be continued to the Committee of the Whole.

Discussion and possible action regarding a request to place a mausoleum at Mound Prairie Cemetery.

Andy Haase from Lockwood, Haase, and Derrick requested placing a mausoleum for 2 plots at the cemetery for a private party. The cemetery rules say nothing about mausoleums. Board would like Public Works to designate a specific section for mausoleums.

Karow/Bower motion to allow the use of a mausoleum in the Mound Prairie Cemetery in a designated area to be determined by Public Works. Motion carried 5-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

July 2023 Building Permits: 40; Valuation: \$1,207,812.00; Fees Collected: \$14,061.16.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Discussion and possible action regarding an incentive program to reduce chlorides in the Village.

Engineer Droessler added a section in the brochure regarding what will happen if the Village does nothing. Each budget year the Village will review the program and set aside funds. T is a volunteer program; however, the DNR could force the Village to install treatment at the plant. The DNR expects the Village to have this program in place by January 1st. Droessler suggested he, along with village officials, meet with the top 25 users (commercial, multi-family units, schools) to deliver the flyers and discuss the program.

The village discharges almost 2,000 pounds a day of chlorides out of the plant. Each pound of salt is 60% chlorides and 40% sodium. To get from 2,000 to the concentration limit we have to reduce by 25% or 500 pounds of chlorides, roughly a half-ton of salt every day. There is also a certain natural amount of chlorides in our water, road salt, and leaks from the sewer system. There is an Open House for the Wastewater Treatment Plan in one month where information will be presented to the public. Information will also be mailed with the sewer bills.

Andres/Fitzgerald motion to approve a quote from Sabel Mechanical for a Lift Station #5 pump for \$8,071.93. Motion carried 5-0. This is an emergency backup pump.

Andres/Fitzgerald motion to approve Pay Request #25 from JJ Henderson for \$88,007.87 contingent upon receiving the final waiver and final documentation. Motion carried 5-0.

VILLAGE PRESIDENT HOWARD SKINNER

Karow/Bower motion to approve an Event Permit submitted by the American Legion for a Fall Craft Fair on September 30, 2023, from 8:00 am to 3:00 pm. Motion carried 5-0.

ADJOURN – *Andres/Fitzgerald motion to adjourn at 8:20 p.m. Motion carried 5-0.*

/s/Sabrina Waswo, Village Clerk